

**Public Notice of Meeting**  
**WILTON-LYNDEBOROUGH COOPERATIVE**  
**SCHOOL BOARD MEETING**  
**Tuesday, August 22, 2023**  
**Wilton-Lyndeborough Cooperative M/H School**  
**5:45 p.m.**

Videoconferencing: [meet.google.com/pnf-heye-omo](https://meet.google.com/pnf-heye-omo)

Audio: [+1 573-349-3063](tel:+15733493063) PIN: 446 331 233#

All videoconferencing options may be subject to modifications. Please check [www.sau63.org](http://www.sau63.org) for the latest information.

- I. CALL TO ORDER-Dennis Golding-Chair**
- II. 5:45 P.M. NON-PUBLIC SESSION RSA 91-A: 3 II (C)**
  - i. Student Matter
- III. PLEDGE OF ALLEGIANCE**
- IV. STAFF RECOGNITION**
- V. ADJUSTMENTS TO THE AGENDA**
- VI. OLD BUSINESS**
  - i. SRO (School Resource Officer)
  - ii. Boilers
  - iii. Tennis Courts
  - iv. Architect
  - v. Vacancies
- VII. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. In the interest of preserving individual privacy and due process rights, the Board requests that comments (including complaints) regarding individual employees or students be directed to the Superintendent in accord with the processes set forth in School Board Policies KE, KEB and BEDH.
- VIII. BOARD CORRESPONDENCE**
  - a. Reports**
    - i. Business Administrator's Report
    - ii. Director of Student Support Services Report
    - iii. Director of Technology's Report
  - b. Letters/information**
    - i. 5 Year Technology Plan
- IX. YTD REPORTING**
- X. ACTION ITEMS**
  - a. Approve Minutes of Previous Meeting**
- XI. SCHOOL BOARD GOALS**
- XII. NHSBA MEMBERSHIP**
- XIII. POLICIES**
  - a. 2<sup>nd</sup> Reading**
    - i. JICK-Pupil Safety and Violence Prevention-Bullying

- ii. DAF-6-Inventory Management Equipment And Supplies Purchased With Federal Funds
- iii. DAF-11-Sub-Recipient Monitoring And Management
- iv. BEDDA-Board Meeting-Rules of Procedure & Order
- v. JLCD-R-Procedures For Administering Medication To Students
- vi. JLCA-Physical Examinations Of Students

**XIV. COMMITTEE REPORTS**

- i. Facilities Committee
- ii. Budget Liaison
- iii. Policy Committee
- iv. Negotiations

**XV. PUBLIC COMMENTS**

**XVI. SCHOOL BOARD MEMBER COMMENTS**

**XVII. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**

- i. Review the Nonpublic Minutes
- ii. Student Matter
- iii. Personnel Matter

**XVIII. ADJOURNMENT**

**XIX. NON-MEETING-Negotiations**

**INFORMATION: Next School Board Meeting-September 12, 6:30 PM at WLC**

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082  
603-732-9227

Peter Weaver  
Superintendent of Schools

Ned Pratt  
Director of Student Support Services

Kristie LaPlante  
Business Administrator

## **BUSINESS ADMINISTRATOR REPORT**

August 22, 2023

Although we are a small District, we are still required to meet the same local, state, and federal requirements of even the largest Districts in the State. The **BUSINESS OFFICE** is staffed by two employees:

- Lori Spurrell – Lori is our Payroll and Human Resources Administrator. She is responsible for all employee onboarding, generating contracts for all staff and stipend positions, managing and administering our employee benefits, and bi-weekly payroll. Starting this July, Lori has also taken over our Accounts Payable Specialist responsibilities.
- Kristie LaPlante – Business Administrator. In general, I am responsible for the planning, administration, and conduct of the business and financial operations of the Wilton-Lyndeborough School District, including Risk Management, Facilities, Food Service, Student Transportation, procurement and support of all major contracts, and Financial Management.

The **FY 23 BUDGET** has been closed out. Our non-audited financials show \$530,380 (4.05%) in unspent funds at year end. This includes the Board's approval of \$154,274 (1.18% of the overall budget) in unspent funds to complete facility related projects. I am working on completing the DOE-25 Financial Report. This Report is a comprehensive report on our program and building level expenditures and revenues for our Operating Budget, Food Service Budget, Grants Budget, and Capital Projects.

On August 15<sup>th</sup>, I met with the **BUDGET COMMITTEE** to review FY23 Year End financials and the **FY25 BUDGET** development process. The School Board and Budget Committee will kick off their joint meetings and will start the FY25 Budget process on September 26.

As previously reported at the August 8<sup>th</sup> Board meeting, Peter and I met with the Wilton Police Department and Wilton Selectmen on July 25<sup>th</sup> to discuss adding a **SCHOOL RESOURCE OFFICER (SRO)** to our schools. Because a School Resource Officer is a certified Police Officer it requires a partnership with/sponsorship from the Town of Wilton. We will be scheduling a follow-up meeting to evaluate and discuss costs to expand Mental Health services, scheduling options for a part-time or full-time SRO, and discuss detailed information on training requirements for an SRO. We will keep the Board updated on when this meeting is scheduled.

The **FIRST BOILER** has been installed at WLC. As we have previously reported, the Federal energy efficiency guidelines for oil fueled boilers have changed and makes it nearly impossible to replace the remaining two boilers with oil boilers. Buddy and I have been in contact with our vendors and have set an internal deadline of October 15<sup>th</sup> as a timeframe to see if the Federal government walks back the efficiency standards. If we have to convert to propane for the two boilers, we can still do so with ESSER funds but it will require a higher level of plan submission and project management.

Rehab of the **TRACK** is nearing completion and will soon open back up to the public. Once the project was underway it became obvious that there was no drainage and groundwater would negatively impact the soccer field and the long-term viability of the track repairs. To remedy the water, our contractor had to purchase 126 yards of ¾" crush gravel, purchase and install 300' of drainage, and clean out over 400' of

swale ditch lines along the slopes of the upper fields. This has also prompted extensive cleanout of the drainage swales along the parking lot and roadway for WLC.

Due to the significant rainfall this summer, our **TENNIS COURT** repairs have been delayed. The vendors for the court surface and fence repairs are hopeful to complete the work this fall.

On August 15<sup>th</sup>, we hosted a Question and Answer meeting with School Secretaries, our Athletic Director, and representatives from **BUTLER BUS** to best understand the transition from Steve's Bus Company to Butler and how it will impact students and families. Butler is finalizing bus routes; once the routes have been released we will post them on the District website along with pertinent information to outline rider expectations and contact information for parents.



***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082  
603-732-9227

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Peter Weaver  
Superintendent of Schools

Ned Pratt  
Director of Student Support Services

Kristie LaPlante  
Business Administrator

## Director of Student Support Services Report August 2023

This month, we will catch up on summer activities within the department as well as the progress made for the new Mental Health Resource Room program at FRES.

As you can imagine, we have had some additions and movement of our paraeducators and ABA staff. We often move our staff based upon the needs of the students in each of the programs, so this movement is not new. We have added 5 new staff members in the ABA/paraeducator ranks to replace those staff members who either retired or moved on to another position at another district. Our administrators and teaching staff are ready to support these new staff members throughout the district.

Throughout the district, our staff is getting ready to welcome our students back to school. We had a very successful ESY program for over 40 of our students. This work over the summer will have the students ready to learn from day 1 of the new school year. We are all very excited to begin this new school year!

One position of note to discuss is our new Preschool teacher. Tracy Girouard has stepped up to take over the preschool teacher position at LCS. Tracy has worked with us as an RBT for many years and is in the process of getting certified as a teacher through the Alt 4 route. Tracy will also be assisting our kindergarten classes with any student behavior management issues that come up as well as helping our teachers with behavioral management strategies. We are fortunate to have Tracy moving up to this position at LCS!

Our Mental Health Resource program is shaping up very well. We have contracted with a licensed school social worker (LSSW) to coordinate the services in the program. We have assigned staff to the program and they will start getting the space ready during the week of 8/21. We will also be contacting the parents of prospective students for this program during the same week. As we have discussed previously, this program will have an opt in provision and no students will be a part of this program unless and until a parent or guardian has signed off on their participation.

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Wilton-Lyndeborough Cooperative School District provides a safe and educational environment that promotes student exploration, critical thinking and responsible citizenship.

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The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

**Technology Director**

192 Forest Road Lyndeborough, NH 03082

603-732-9336

## August 2023 SAU63 Technology Report

**Nicholas Buroker**

**Director of Technology**



Figure 1 Last 30 days

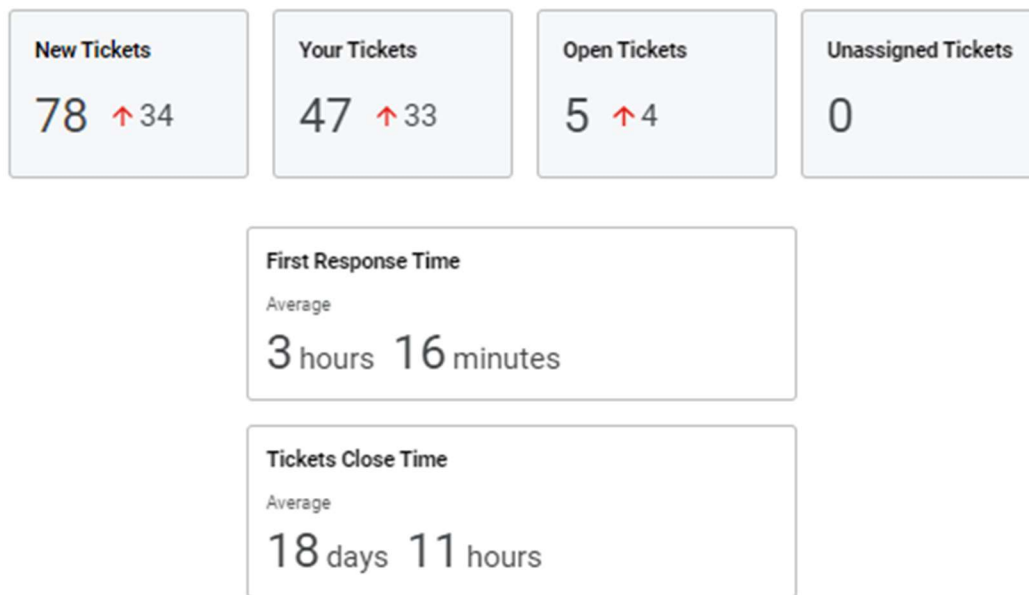
### Support:

In the last 30 days, we had 78 new tickets created, an increase of 34 tickets from the previous 30 days, and we are sitting at just 8 open tickets. Unfortunately our average close time is up to 18 days. Staying under 10 open tickets and an average closure time of under seven days are my goals for support. I attribute the closure time increasing to the fact of completing several projects over break that had been waiting months.

### Updates:

Aside from the mundane tasks of administration, summer was spent upgrading the wireless network, and completing an inventory of all technology assets. By my reckoning a complete inventory hasn't been completed since before COVID. The vast majority of the difficulty has been updating the asset management system with the new information. Several assets were checked out to staff that no longer work here, or no longer work in the room indicated on the listing. Getting the inventory to the point where it is a near perfect reflection of reality is one of my goals for the coming year.

Figure 3 Monthly stats



#### Projects:

The radio upgrade is proceeding. After I submit this report, but before I present it we will have completed our FCC application. Getting this completed before school was the goal, however delays have pushed the time table back, and as such we are taking steps to support our staff's needs.

The Curriculum coordinator website is getting more and more classes added to it. The error that caused many of them to not be accessible to the public has been ameliorated. The cause of which was a change in how google managed the sharing of files on a shared drive. This in turn motivated an audit of all the shared drives we use at SAU 63, and separating them into public facing and private. This audit was completed in the two days following the previous board meeting.

Finally the 5 year Technology plan is complete and has been presented to the committee who agreed that it was ready to be presented to the board as a whole. In drawing up the plan I discovered that the updated National Educational Technology Plan is due out next year. This means that as a district we are completely out of step with the nation. Therefore I suggest that the plan be treated as a living document and be presented to the board on a yearly basis starting December 2024. This will remove the need to recreate the document in its entirety every five years, and add a level of accountability to the plan.

# 2023 Technology Plan

# Mission Statement

Wilton-Lyndeborough Cooperative School District will provide a safe and educational environment that promotes student exploration, critical thinking, and responsible citizenship.

## Goal of this document

This technology plan outlines the strategies and objectives for integrating technology into the educational process of Wilton-Lyndeborough Cooperative School District. The plan aims to support our vision of a graduate by enhancing learning experiences, improving administrative efficiency, and ensuring students and staff have access to the necessary tools for 21st-century education. The plan covers a five-year period and will be subject to review and adjustment as technology and educational needs evolve.

## 1. Support Academic Excellence

Technology can play a significant role in supporting academic excellence by enhancing the learning experience, providing valuable resources, promoting collaboration, and improving overall efficiency. Wilton-Lyndeborough Cooperative School District will support academic excellence in the following ways.

Within the first year Wilton-Lyndeborough Cooperative School District will provide one student learning device for every one student from first grade to their graduation. The internet being a powerful resource for individual learning, we will endeavor to keep an inventory of equipment sufficient to allow each student 1st grade and above their access to their own internet capable computing device. In support of the 1:1 paradigm we will also guarantee the necessary bandwidth for each student to have at a minimum one megabit per second, and wireless internet coverage for all class rooms

### a. Library of Things

Within three years Wilton-Lyndeborough Cooperative School District will implement a library of things. A Library of Things will play a crucial role in supporting academic excellence. This plan allows users to borrow non-traditional items beyond books, such as technology, tools, equipment, and other resources. Many academic disciplines require specialized equipment, which can be expensive and not easily accessible to all students. A Library of Things can offer items like scientific instruments, multimedia tools, and virtual reality devices in support of academic excellence through hands-on learning, interdisciplinary learning by offering resources that span various subjects, fostering creativity by experimenting with new tools and technologies. All the while delivering these capabilities in a fiscally responsible way. Such equipment can include, but is not limited to 360 degree camera, virtual reality suites, robotics suites

### b. Makerspace

Wilton-Lyndeborough Cooperative School District will continue to support and seek to augment the makerspace over the next five years. These improvements will take the form of offering opportunities to learn and master various technical skills, including 3D printing, coding, woodworking, electronics, robotics, and any other skills that are deemed valuable in today's technologically driven world.

## 2. Promote Technical Competency

### a. Digital portfolios

Digital portfolios enable students to showcase their work, projects, and achievements in an organized and accessible manner. E-portfolios can help students reflect on their learning journey and present their skills to potential employers or academic institutions, as well as demonstrate technology competencies saving time by not reteaching skills already mastered.

### b. Digital Citizenship

Wilton-Lyndeborough Cooperative School District will seek to augment the digital citizenship education curriculum to educate students about responsible online behavior, cyberbullying, and internet safety. Provide resources and workshops for parents and guardians to support digital literacy and safety at home. Continually auditing the content filtering and firewall systems to ensure appropriate internet usage on school premises

### c. Tech Ed

Technology education being a requirement for graduation, Wilton-Lyndeborough Cooperative School District will attempt to fold into the curriculum promising technologies that our graduates are likely to encounter in the professional world. Such technologies include but are not limited to: Low level computing as pertains to industrial controllers and the internet of things, robotics, coding with an emphasis on automation, machine learning i.e. artificial intelligence, and 3D printing.

### d. Extracurricular Tech Ed

Wilton-Lyndeborough Cooperative School District will endeavor to establish several extra curricular clubs in order to build technical competency, gauge interest which may in turn inform class offerings, and inspire interest in a low stakes environment. The benefit of these clubs will be several. Encouraging a culture of peer learning, where experienced members mentor and guide newcomers. Facilitate skill sessions where experienced members or invited experts can teach specific technical skills or introduce new technologies. Organize visits to local tech companies or invite professionals from the industry to share their experiences and insights.

The clubs identified are not a complete list but include Audio-Visual Club, Coding Club, Hardware Club, and Web Development Club.

### 3. Staff Support

#### a. Hardware

Wilton-Lyndeborough Cooperative School District will seek to standardize the devices used by our staff members. Standardized hardware, will allow the IT department to focus on a single set of devices and configurations. This streamlines the training and support process for staff members, as they only need to learn how to use and troubleshoot a specific set of hardware and software. It reduces the learning curve for new employees and ensures that existing staff can access support more efficiently.

Standardization also simplifies maintenance and repairs since the IT team becomes familiar with a specific set of hardware models. They can stock spare parts, perform routine maintenance, and troubleshoot issues more effectively. This minimizes downtime and ensures that staff members can rely on their devices consistently. Standardized hardware will ensure better interoperability and compatibility across different rooms. Bulk purchasing of standardized hardware can lead to cost savings for the school district.

#### b. Software

Following the same logic as hardware, Wilton-Lyndeborough Cooperative School District will seek to standardize the software used for general computing tasks. Implementing a standard software suite can significantly benefit staff in a school district, enhancing productivity, collaboration, and efficiency across various administrative and instructional tasks. When all staff members have access to the same set of software applications, it creates a consistent and cohesive technology environment.

All staff members will use the same tools for common tasks like word processing, spreadsheet management, and presentations. This standardization streamlines workflows, as employees are familiar with the software interfaces and features, reducing the learning curve.

The IT department will provide training sessions that will focus on the core features of the software suite, ensuring that all staff are proficient in using the tools essential for their roles. IT support staff can also troubleshoot issues more efficiently since they are dealing with a known set of applications.

#### c. Training

The technology department will endeavor to provide technology workshops. With the goal of a more tech fluent staff. Workshops should be offered every other month. Workshops will be recorded and made available to staff.

### 4. Technical Infrastructure

#### a. Replacement Cycle/ Calendar

Student devices will be on a 5 year replacement, purchasing approximately 20% of the total enrollment in new devices yearly. This will be considered the minimum number and will increase to meet the needs of the district.

Device repair will be conducted in-house on those devices not covered by warranty. Understanding that accidents happen, every student will receive at least one full replacement. Remuneration for subsequent repairs will be sought. Common parts will have prices ascribed to them in the event that a subsequent repair is needed the student will be responsible to reimburse the district for the parts necessary for repairs.

In the case of Staff devices minimum standards for technical specifications such as RAM, CPU speed, and storage capacity will be established to inform the need for a replacement. Devices will be kept in service so long as they are capable of fulfilling their purpose, and complying with security mandates.

### b. Preventative maintenance Calendar

Preventative maintenance will ensure that SAU 63 will not have vestigial devices compromising cybersecurity. An audit of the physical infrastructure will take place at least annually.

Server maintenance, updates, and patching will take place on a weekly basis on Mondays. This is to offset the installation of updates with their roll out Tuesday's and allow time for bugs and emergency patches to be reported and pushed out.

End user devices will be divided into two groups; those devices held in common will be inspected at least monthly to ensure they are up to date. Whereas individual devices will be inspected at least annually.

### c. Security/Infrastructure Audit Calendar

Audits of security and the wireless network will be conducted by an outside entity once every four years staggered by 2 years. Security will take place the year of mid-term elections. Wireless will take place the year of presidential elections.

## 5. Software for efficiency and productivity.

Within the next five years Wilton-Lyndeborough Cooperative School District will transition to using Alma as a means of aligning with the state's I4SEE reporting platform. Doing so will save time and manpower.

Every opportunity to automate workflows will be taken as a means of not duplicating labor, as well as removing opportunities for faulty data to be introduced to our systems.

## 6. Privacy & InfoSec

As per board policy EHAB: To accomplish the District's mission and comply with the law, the District must collect, create and store information. Accurately maintaining and protecting this data is important for efficient District operations, compliance with laws mandating confidentiality, and maintaining the trust of the District's stakeholders. All persons who have access to District data are required to follow state and federal law, District policies and procedures, and other rules created to protect the information.



A yearly presentation of the district's compliance with the Department of Education's minimum standards will take place no later than June, and efforts will be made to go above and beyond those minimum requirements. Those efforts will be documented in the district's data governance plan.

## 7. Maximize Value

Wilton-Lyndeborough Cooperative School District will utilize technology to collect and analyze data on student performance and engagement. Data analytics will then be used to identify trends, areas for improvement, and tailor educational interventions to meet the needs of individual students.

Every year an allocation of funds appropriate to purchase replacements for a percentage of the technology in use is inversely proportional to that devices' replacement schedule in years. E.g. 20% of all devices on a five year replacement cycle should be purchased.

This technology plan should be reassessed yearly to keep abreast of the latest technology trends and innovations in education. And be adapted to maximize the effectiveness of existing technologies as well as to adapt and evolve the plan as needed.

<u>TYPE</u>	<u>BUDGET</u>	<u>YTD</u>	<u>BALANCE</u>	<u>YTD Budget</u> <u>% Remaining</u>
100's Object Codes - Salaries	\$6,495,768	\$5,967,151	\$528,617	8.14%
<u>200's Object Codes - Employee Benefits</u>	<u>\$2,990,675</u>	<u>\$2,829,538</u>	<u>\$161,137</u>	<u>5.39%</u>
<b>SUBTOTAL - Wages, Benefits</b>	<b>\$9,486,443</b>	<b>\$8,796,689</b>	<b>\$689,754</b>	<b>7.27%</b>
240 Object Codes - Tuition Reimbursement	\$19,000	\$16,320	\$2,680	65.05%
<u>290 Object Codes - Staff Development</u>	<u>\$43,552</u>	<u>\$17,228</u>	<u>\$26,324</u>	<u>60.44%</u>
<b>SUBTOTAL -Other Benefits</b>	<b>\$62,552</b>	<b>\$33,548</b>	<b>\$29,004</b>	<b>46.37%</b>
<b><u>Non-Salary &amp; Benefits</u></b>	<b><u>BUDGET</u></b>	<b><u>YTD</u></b>	<b><u>BALANCE</u></b>	
1100-s - Regular Ed	\$197,541	\$179,019	\$18,522	9.38%
1200's - Special Ed	\$449,690	\$367,652	\$82,038	18.24%
1300's - Vocational Ed	\$13,001	\$12,217	\$784	6.03%
1400's - Co Curricular	\$115,579	\$103,046	\$12,533	10.84%
2100's - Student Support Services	\$355,101	\$524,287	(\$169,186)	-47.64%
2200's - Staff Support Services	\$34,136	\$13,696	\$20,440	59.88%
2300's - Administrative Services	\$50,818	\$38,640	\$12,178	23.96%
2400's - School Administrative Services	\$70,264	\$56,845	\$13,419	19.10%
2500's - Business Services	\$53,802	\$55,119	(\$1,317)	-2.45%
2600's - Maintenance	\$556,975	\$718,173	(\$161,198)	-28.94%
2700's - Transportation	\$532,730	\$607,024	(\$74,294)	-13.95%
2800's - Technology Services	\$253,796	\$136,093	\$117,703	46.38%
5000's - Debt P&I	\$603,460	\$603,460	\$0	0.00%
5220 - Transfer to Food Service	\$25,000	\$85,000	(\$60,000)	-240.00%
<u>5250's - Transfer to Cap Reserves</u>	<u>\$230,000</u>	<u>\$230,000</u>	<u>\$0</u>	<u>0.00%</u>
<b>SUBTOTAL</b>	<b>\$3,541,893</b>	<b>\$3,730,271</b>	<b>(\$188,378)</b>	<b>-5.32%</b>
<b>TOTAL</b>	<b>\$13,090,888</b>	<b>\$12,560,508</b>	<b>\$530,380</b>	<b>4.05%</b>

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
1	04.1100.112.02.00000	Teacher Salaries-MS	\$589,500	\$492,700	\$96,800	16.42%
2	04.1100.112.03.00000	Teacher Salaries-HS	\$802,100	\$745,680	\$56,420	7.03%
3	04.1100.112.11.00000	Teacher Salaries-FRES	\$1,066,704	\$946,324	\$120,380	11.29%
4	04.1100.112.12.00000	Teacher Salaries-LCS	\$157,205	\$159,453	(\$2,248)	-1.43%
5	04.1100.114.02.00000	Teacher Training / Separation - MS	\$10,425	\$3,213	\$7,213	69.18%
6	04.1100.114.03.00000	Teacher Training / Separation - HS	\$10,425	\$2,213	\$8,213	78.78%
7	04.1100.114.11.00000	Teacher Training / Separation - FRE	\$10,425	\$12,250	(\$1,825)	-17.51%
8	04.1100.114.12.00000	Teacher Training / Separation - LCS	\$10,425	\$0	\$10,425	100.00%
9	04.1100.115.01.00000	District Medical Insurance Plan Cha	\$83,000	\$0	\$83,000	100.00%
10	04.1100.115.11.00000	Summer Academy Salaries - FRES	\$1	\$0	\$1	100.00%
11	04.1100.211.02.00000	Medical Insurance-MS	\$81,095	\$58,156	\$22,939	28.29%
12	04.1100.211.03.00000	Medical Insurance-HS	\$112,800	\$110,990	\$1,810	1.60%
13	04.1100.211.11.00000	Medical Insurance-FRES	\$243,775	\$256,107	(\$12,332)	-5.06%
14	04.1100.211.12.00000	Medical Insurance-LCS	\$31,820	\$35,000	(\$3,180)	-9.99%
15	04.1100.212.02.00000	Dental Insurance-MS	\$5,940	\$4,066	\$1,874	31.55%
16	04.1100.212.03.00000	Dental Insurance-HS	\$7,000	\$6,639	\$361	5.15%
17	04.1100.212.11.00000	Dental Insurance-FRES	\$18,955	\$16,993	\$1,962	10.35%
18	04.1100.212.12.00000	Dental Insurance-LCS	\$2,000	\$1,995	\$5	0.24%
19	04.1100.213.02.00000	Life Insurance-MS	\$750	\$832	(\$82)	-10.96%
20	04.1100.213.03.00000	Life Insurance-HS	\$1,100	\$1,197	(\$97)	-8.85%
21	04.1100.213.11.00000	Life Insurance-FRES	\$1,400	\$1,239	\$161	11.48%
22	04.1100.213.12.00000	Life Insurance-LCS	\$300	\$231	\$69	23.00%
23	04.1100.214.02.00000	Disability Insurance-MS	\$1,100	\$1,200	(\$100)	-9.06%
24	04.1100.214.03.00000	Disability Insurance-HS	\$1,700	\$1,876	(\$176)	-10.38%
25	04.1100.214.11.00000	Disability Insurance-FRES	\$2,200	\$2,059	\$141	6.42%
26	04.1100.214.12.00000	Disability Insurance-LCS	\$400	\$367	\$33	8.29%
27	04.1100.220.02.00000	Social Security-MS	\$45,700	\$37,904	\$7,796	17.06%
28	04.1100.220.03.00000	Social Security-HS	\$62,300	\$56,364	\$5,936	9.53%
29	04.1100.220.11.00000	Social Security-FRES	\$82,525	\$69,439	\$13,086	15.86%
30	04.1100.220.12.00000	Social Security-LCS	\$12,050	\$11,719	\$331	2.75%
31	04.1100.232.02.00000	Teacher Retirement-MS	\$123,880	\$106,177	\$17,703	14.29%
32	04.1100.232.03.00000	Teacher Retirement-HS	\$168,600	\$160,174	\$8,426	5.00%
33	04.1100.232.11.00000	Teacher Retirement-FRES	\$210,960	\$188,860	\$22,100	10.48%
34	04.1100.232.12.00000	Teacher Retirement-LCS	\$33,050	\$33,538	(\$488)	-1.48%
35	04.1100.250.02.00000	Unemployment-MS	\$1,900	\$1,449	\$451	23.75%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
36	04.1100.250.03.00000	Unemployment-HS	\$2,575	\$2,173	\$402	15.61%
37	04.1100.250.11.00000	Unemployment-FRES	\$3,395	\$2,779	\$616	18.14%
38	04.1100.250.12.00000	Unemployment-LCS	\$510	\$458	\$52	10.19%
39	04.1100.260.02.00000	Workers' Compensation-MS	\$1,650	\$1,346	\$304	18.44%
40	04.1100.260.03.00000	Workers' Compensation-HS	\$2,250	\$2,038	\$212	9.42%
41	04.1100.260.11.00000	Workers' Compensation-FRES	\$2,920	\$2,580	\$340	11.65%
42	04.1100.260.12.00000	Workers' Compensation-LCS	\$450	\$425	\$25	5.45%
43	04.1100.430.02.00000	Repairs & Maintenance Services-MS	\$2,205	\$578	\$1,627	73.78%
44	04.1100.430.03.00000	Repairs & Maintenance Services-HS	\$2,695	\$2,051	\$644	23.90%
45	04.1100.430.11.00000	Repairs & Maintenance Services-FRES	\$150	\$414	(\$264)	-176.00%
46	04.1100.610.02.00000	General Supplies/Paper/Tests-MS	\$19,660	\$13,267	\$6,394	32.52%
47	04.1100.610.02.T0000	Computer Supplies - MS TECH	\$2,000	\$441	\$1,559	77.97%
48	04.1100.610.03.00000	General Supplies/Paper/Tests-HS	\$23,637	\$16,985	\$6,652	28.14%
49	04.1100.610.03.T0000	Computer Supplies - HS TECH	\$2,000	\$1,152	\$848	42.38%
50	04.1100.610.11.00000	General Supplies/Paper/Tests-FRES	\$23,200	\$22,981	\$219	0.94%
51	04.1100.610.11.T0000	Computer Supplies - FRES TECH	\$2,000	\$1,987	\$13	0.67%
52	04.1100.610.12.00000	General Supplies/Paper/Tests-LCS	\$5,670	\$3,818	\$1,852	32.67%
53	04.1100.610.12.T0000	Computer Supplies - LCS TECH	\$1,000	\$368	\$632	63.19%
54	04.1100.641.02.00000	Books & Other Printed Media-MS	\$1,544	\$1,515	\$29	1.86%
55	04.1100.641.03.00000	Books & Other Printed Media-HS	\$3,397	\$4,263	(\$866)	-25.50%
56	04.1100.641.11.00000	Books & Other Printed Media-FRES	\$21,179	\$20,522	\$657	3.10%
57	04.1100.641.12.00000	Books & Other Printed Media-LCS	\$2,180	\$1,726	\$454	20.85%
58	04.1100.650.02.00000	Computer Software-MS	\$1	\$0	\$1	100.00%
59	04.1100.650.02.T0000	Computer Software - MS TECH	\$10,600	\$7,980	\$2,620	24.71%
60	04.1100.650.03.00000	Computer Software-HS	\$1	\$0	\$1	100.00%
61	04.1100.650.03.T0000	Computer Software - HS TECH	\$8,600	\$8,036	\$564	6.56%
62	04.1100.650.11.00000	Computer Software-FRES	\$1	\$0	\$1	100.00%
63	04.1100.650.11.T0000	Computer Software - FRES TECH	\$14,550	\$16,460	(\$1,910)	-13.13%
64	04.1100.650.12.00000	Computer Software-LCS	\$1	\$0	\$1	100.00%
65	04.1100.650.12.T0000	Computer Software - LCS TECH	\$1,840	\$2,948	(\$1,108)	-60.19%
66	04.1100.731.02.00000	New Equipment-MS	\$4,261	\$4,430	(\$169)	-3.96%
67	04.1100.731.02.T0000	New Equipment - MS TECH	\$395	\$263	\$132	33.40%
68	04.1100.731.03.00000	New Equipment-HS	\$6,006	\$5,750	\$256	4.25%
69	04.1100.731.03.T0000	New Equipment - HS TECH	\$395	\$263	\$132	33.40%
70	04.1100.731.11.T0000	New Equipment - FRES TECH	\$788	\$263	\$525	66.62%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
71	04.1100.733.11.00000	New Furniture & Fixtures	\$3,000	\$3,739	(\$739)	-24.62%
72	04.1100.733.12.00000	New Furniture & Fixtures-LCS	\$205	\$204	\$2	0.73%
73	04.1100.734.02.T0000	New Computers - MS TECH	\$500	\$0	\$500	100.00%
74	04.1100.734.03.T0000	New Computers - HS TECH	\$4,600	\$4,153	\$447	9.72%
75	04.1100.734.11.T0000	New Computers - FRES TECH	\$500	\$0	\$500	100.00%
76	04.1100.735.02.00000	Replacement Equipment-MS	\$945	\$5,377	(\$4,432)	-468.98%
77	04.1100.735.02.T0000	Replace Equipment - MS TECH	\$6,200	\$4,737	\$1,463	23.60%
78	04.1100.735.03.00000	Replacement Equipment-HS	\$1,558	\$5,738	(\$4,180)	-268.32%
79	04.1100.735.03.T0000	Replace Equipment - HS TECH	\$4,900	\$4,243	\$657	13.41%
80	04.1100.735.11.00000	Replacement Equipment-FRES	\$2,119	\$1,813	\$306	14.45%
81	04.1100.735.11.T0000	Replace Equipment - FRES TECH	\$8,025	\$5,171	\$2,854	35.56%
82	04.1100.735.12.00000	Replacement Equipment-LCS	\$1	\$0	\$1	100.00%
83	04.1100.737.02.00000	Replacement Furn & Fixtures - MS	\$1,800	\$1,994	(\$194)	-10.79%
84	04.1100.737.03.00000	Replacement Furn & Fixtures - HS	\$2,200	\$2,336	(\$136)	-6.17%
85	04.1100.737.12.00000	Replacement Furn & Fixtures - LCS	\$575	\$689	(\$114)	-19.80%
86	04.1100.810.11.00000	Dues/Memberships-FRES	\$457	\$364	\$93	20.35%
87	04.1110.114.11.00000	Teacher Aide Salaries-FRES	\$1	\$16,301	(\$16,300)	...
88	04.1110.114.12.00000	Teacher Aide Salaries-LCS	\$61,015	\$24,317	\$36,698	60.15%
89	04.1110.211.02.00000	Medical Reimbursement-MS	\$1	\$300	(\$299)	...
90	04.1110.211.03.00000	Medical Reimbursement-HS	\$1	\$0	\$1	100.00%
91	04.1110.211.11.00000	Medical Reimbursement-FRES	\$1	\$9,675	(\$9,674)	...
92	04.1110.211.12.00000	Medical Reimbursement-LCS	\$15,910	\$1,096	\$14,814	93.11%
93	04.1110.212.12.00000	Dental Insurance	\$1,150	\$564	\$586	50.92%
94	04.1110.213.03.00000	Life Insurance-HS	\$0	(\$48)	\$48	...
95	04.1110.213.11.00000	Life Insurance-FRES	\$1	\$40	(\$39)	-3860.00%
96	04.1110.213.12.00000	Life Insurance-LCS	\$165	\$74	\$91	55.04%
97	04.1110.214.12.00000	Disability Insurance-LCS	\$135	\$51	\$84	62.36%
98	04.1110.220.11.00000	Social Security-FRES	\$1	\$1,226	(\$1,225)	...
99	04.1110.220.12.00000	Social Security-LCS	\$4,670	\$1,944	\$2,726	58.37%
100	04.1110.231.03.00000	Employee Retirement	\$0	\$48	(\$48)	...
101	04.1110.231.12.00000	Employee Retirement-LCS	\$6,210	\$3,558	\$2,652	42.71%
102	04.1110.250.11.00000	Unemployment-FRES	\$1	\$50	(\$49)	-4904.00%
103	04.1110.250.12.00000	Unemployment-LCS	\$195	\$73	\$122	62.62%
104	04.1110.260.11.00000	Workers' Compensation-FRES	\$1	\$51	(\$50)	-5003.00%
105	04.1110.260.12.00000	Workers' Compensation-LCS	\$165	\$68	\$97	58.92%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
106	04.1120.114.02.00000	Substitute Teacher Salaries-MS	\$30,000	\$27,197	\$2,804	9.35%
107	04.1120.114.03.00000	Substitute Teacher Salaries-HS	\$30,000	\$61,848	(\$31,848)	-106.16%
108	04.1120.114.11.00000	Substitute Teacher Salaries-FRES	\$30,000	\$44,213	(\$14,213)	-47.38%
109	04.1120.114.12.00000	Substitute Teacher Salaries-LCS	\$30,000	\$25,110	\$4,890	16.30%
110	04.1120.220.02.00000	Social Security-MS	\$2,295	\$2,080	\$215	9.38%
111	04.1120.220.03.00000	Social Security-HS	\$2,295	\$4,685	(\$2,390)	-104.13%
112	04.1120.220.11.00000	Social Security-FRES	\$2,295	\$3,380	(\$1,085)	-47.29%
113	04.1120.220.12.00000	Social Security-LCS	\$2,295	\$1,921	\$374	16.30%
114	04.1120.250.02.00000	Unemployment-MS	\$95	\$79	\$16	16.95%
115	04.1120.250.03.00000	Unemployment-HS	\$95	\$177	(\$82)	-86.81%
116	04.1120.250.11.00000	Unemployment-FRES	\$95	\$131	(\$36)	-38.23%
117	04.1120.250.12.00000	Unemployment-LCS	\$95	\$74	\$21	22.32%
118	04.1120.260.02.00000	Workers' Compensation-MS	\$85	\$73	\$12	14.40%
119	04.1120.260.03.00000	Workers' Compensation-HS	\$85	\$165	(\$80)	-93.93%
120	04.1120.260.11.00000	Workers' Compensation-FRES	\$85	\$119	(\$34)	-40.01%
121	04.1120.260.12.00000	Workers' Compensation-LCS	\$85	\$67	\$18	20.74%
122	04.1210.112.02.00000	Special Education Teacher Salaries-	\$96,065	\$76,810	\$19,255	20.04%
123	04.1210.112.03.00000	Special Education Teacher Salaries-	\$106,535	\$81,945	\$24,590	23.08%
124	04.1210.112.11.00000	Special Education Teacher Salaries-	\$160,725	\$140,190	\$20,535	12.78%
125	04.1210.112.12.00000	Special Education Teacher Salaries-	\$49,500	\$57,161	(\$7,661)	-15.48%
126	04.1210.211.02.00000	Medical Insurance-MS	\$6,500	\$11,483	(\$4,983)	-76.66%
127	04.1210.211.03.00000	Medical Insurance-HS	\$18,860	\$28,757	(\$9,897)	-52.48%
128	04.1210.211.11.00000	Medical Insurance-FRES	\$25,860	\$35,000	(\$9,140)	-35.35%
129	04.1210.211.12.00000	Medical Insurance-LCS	\$21,475	\$9,821	\$11,654	54.27%
130	04.1210.212.02.00000	Dental Insurance-MS	\$255	\$538	(\$283)	-110.83%
131	04.1210.212.03.00000	Dental Insurance-HS	\$1,180	\$1,524	(\$344)	-29.11%
132	04.1210.212.11.00000	Dental Insurance-FRES	\$1,435	\$1,995	(\$560)	-39.04%
133	04.1210.212.12.00000	Dental Insurance-LCS	\$1	\$988	(\$987)	...
134	04.1210.213.02.00000	Life Insurance-MS	\$140	\$120	\$20	14.49%
135	04.1210.213.03.00000	Life Insurance-HS	\$190	\$128	\$62	32.75%
136	04.1210.213.11.00000	Life Insurance-FRES	\$200	\$226	(\$26)	-12.86%
137	04.1210.213.12.00000	Life Insurance-LCS	\$90	\$98	(\$8)	-8.53%
138	04.1210.214.02.00000	Disability Insurance-MS	\$150	\$199	(\$49)	-32.65%
139	04.1210.214.03.00000	Disability Insurance-HS	\$245	\$215	\$30	12.44%
140	04.1210.214.11.00000	Disability Insurance-FRES	\$320	\$349	(\$29)	-9.06%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
141	04.1210.214.12.00000	Disability Insurance-LCS	\$85	\$121	(\$36)	-42.35%
142	04.1210.220.02.00000	Social Security-MS	\$7,575	\$6,119	\$1,456	19.23%
143	04.1210.220.03.00000	Social Security-HS	\$8,235	\$6,078	\$2,157	26.19%
144	04.1210.220.11.00000	Social Security-FRES	\$12,450	\$10,546	\$1,904	15.29%
145	04.1210.220.12.00000	Social Security-LCS	\$3,780	\$4,286	(\$506)	-13.39%
146	04.1210.232.02.00000	Teacher Retirement-MS	\$20,195	\$16,874	\$3,321	16.44%
147	04.1210.232.03.00000	Teacher Retirement-HS	\$22,395	\$18,256	\$4,139	18.48%
148	04.1210.232.11.00000	Teacher Retirement-FRES	\$33,785	\$30,519	\$3,266	9.67%
149	04.1210.232.12.00000	Teacher Retirement-LCS	\$10,405	\$9,459	\$946	9.09%
150	04.1210.250.02.00000	Unemployment-MS	\$310	\$234	\$76	24.36%
151	04.1210.250.03.00000	Unemployment-HS	\$350	\$245	\$105	29.97%
152	04.1210.250.11.00000	Unemployment-FRES	\$520	\$417	\$103	19.87%
153	04.1210.250.12.00000	Unemployment-LCS	\$160	\$170	(\$10)	-5.94%
154	04.1210.260.02.00000	Workers' Compensation-MS	\$265	\$218	\$47	17.59%
155	04.1210.260.03.00000	Workers' Compensation-HS	\$295	\$229	\$66	22.53%
156	04.1210.260.11.00000	Workers' Compensation-FRES	\$445	\$387	\$58	13.00%
157	04.1210.260.12.00000	Workers' Compensation-LCS	\$140	\$156	(\$16)	-11.24%
158	04.1210.610.02.00000	General Supplies/Paper/Tests-MS	\$1,000	\$916	\$84	8.38%
159	04.1210.610.03.00000	General Supplies/Paper/Tests-HS	\$1,500	\$1,417	\$83	5.52%
160	04.1210.610.11.00000	General Supplies/Paper/Tests-FRES	\$2,500	\$2,464	\$36	1.42%
161	04.1210.610.12.00000	General Supplies/Paper/Tests-LCS	\$500	\$580	(\$80)	-16.00%
162	04.1210.641.02.00000	Books & Other Printed Media-MS	\$1,500	\$1,235	\$265	17.69%
163	04.1210.641.03.00000	Books & Other Printed Media-HS	\$500	\$107	\$393	78.64%
164	04.1210.641.11.00000	Books & Other Printed Media-FRES	\$1,300	\$875	\$425	32.69%
165	04.1210.641.12.00000	Books & Other Printed Media-LCS	\$400	\$377	\$23	5.84%
166	04.1210.650.02.00000	Computer Software-MS	\$3,750	\$3,884	(\$134)	-3.58%
167	04.1210.650.11.00000	Computer Software-FRES	\$3,750	\$4,799	(\$1,049)	-27.96%
168	04.1210.650.12.00000	Computer Software-LCS	\$2,500	\$2,698	(\$198)	-7.92%
169	04.1210.731.03.00000	New Equipment-HS	\$500	\$0	\$500	100.00%
170	04.1210.731.11.00000	New Equipment-FRES	\$750	\$698	\$52	6.93%
171	04.1210.731.12.00000	New Equipment-LCS	\$750	\$750	\$0	0.00%
172	04.1210.733.02.00000	New Furniture & Fixtures-MS	\$500	\$0	\$500	100.00%
173	04.1210.734.02.00000	SPED TECH Hardware - MS	\$1,000	\$269	\$731	73.10%
174	04.1210.734.03.00000	SPED TECH Hardware - HS	\$1,000	\$269	\$731	73.10%
175	04.1210.734.11.00000	SPED TECH Hardware - FRES	\$1,200	\$468	\$732	61.00%



**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
176	04.1210.734.12.00000	SPED TECH Hardware - LCS	\$750	\$117	\$633	84.40%
177	04.1210.735.03.00000	Replacement Equipment-HS	\$500	\$407	\$93	18.54%
178	04.1210.735.11.00000	Replacement Equipment-FRES	\$500	\$204	\$296	59.22%
179	04.1210.810.01.00000	Medicaid Fees-SPED	\$7,000	\$8,642	(\$1,642)	-23.45%
180	04.1211.114.02.00000	SPED Aide Salaries-MS	\$109,690	\$78,296	\$31,394	28.62%
181	04.1211.114.03.00000	SPED Aide Salaries-HS	\$76,960	\$51,354	\$25,606	33.27%
182	04.1211.114.11.00000	SPED Aide Salaries-FRES	\$84,425	\$59,607	\$24,818	29.40%
183	04.1211.114.12.00000	SPED Aide Salaries-LCS	\$40,395	\$25,019	\$15,376	38.06%
184	04.1211.211.02.00000	Medical Insurance-MS	\$43,000	\$19,522	\$23,478	54.60%
185	04.1211.211.03.00000	Medical Insurance-HS	\$19,890	\$12,057	\$7,833	39.38%
186	04.1211.211.11.00000	Medical Insurance-FRES	\$24,860	\$25,037	(\$177)	-0.71%
187	04.1211.211.12.00000	Medical Insurance-LCS	\$7,610	\$0	\$7,610	100.00%
188	04.1211.212.02.00000	Dental Insurance	\$2,910	\$1,871	\$1,039	35.69%
189	04.1211.212.03.00000	Dental Insurance	\$1,715	\$1,199	\$516	30.06%
190	04.1211.212.11.00000	Dental Insurance	\$565	\$564	\$1	0.11%
191	04.1211.212.12.00000	Dental Insurance	\$565	\$536	\$29	5.10%
192	04.1211.213.02.00000	Life Insurance-MS	\$200	\$161	\$39	19.26%
193	04.1211.213.03.00000	Life Insurance-HS	\$110	\$72	\$38	34.33%
194	04.1211.213.11.00000	Life Insurance-FRES	\$150	\$119	\$31	20.80%
195	04.1211.213.12.00000	Life Insurance-LCS	\$55	\$40	\$15	28.00%
196	04.1211.214.02.00000	Disability Insurance-MS	\$220	\$146	\$74	33.49%
197	04.1211.214.03.00000	Disability Insurance-HS	\$110	\$108	\$2	1.83%
198	04.1211.214.11.00000	Disability Insurance-FRES	\$155	\$133	\$22	14.06%
199	04.1211.214.12.00000	Disability Insurance-LCS	\$55	\$38	\$17	30.18%
200	04.1211.220.02.00000	Social Security-MS	\$8,550	\$5,908	\$2,642	30.90%
201	04.1211.220.03.00000	Social Security-HS	\$5,975	\$3,779	\$2,196	36.76%
202	04.1211.220.11.00000	Social Security-FRES	\$6,535	\$3,739	\$2,796	42.78%
203	04.1211.220.12.00000	Social Security-LCS	\$3,090	\$1,914	\$1,176	38.06%
204	04.1211.231.02.00000	Employee Retirement	\$2,335	\$1,838	\$497	21.27%
205	04.1211.231.03.00000	Employee Retirement	\$5,310	\$1,759	\$3,551	66.86%
206	04.1211.231.11.00000	Employee Retirement	\$1	\$0	\$1	100.00%
207	04.1211.231.12.00000	Employee Retirement	\$2,755	\$0	\$2,755	100.00%
208	04.1211.250.02.00000	Unemployment-MS	\$350	\$234	\$116	33.02%
209	04.1211.250.03.00000	Unemployment-HS	\$245	\$152	\$93	37.98%
210	04.1211.250.11.00000	Unemployment-FRES	\$265	\$174	\$91	34.16%



**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
211	04.1211.250.12.00000	Unemployment-LCS	\$130	\$70	\$60	46.35%
212	04.1211.260.02.00000	Workers' Compensation-MS	\$300	\$217	\$83	27.68%
213	04.1211.260.03.00000	Workers' Compensation-HS	\$210	\$140	\$70	33.31%
214	04.1211.260.11.00000	Workers' Compensation-FRES	\$230	\$162	\$68	29.67%
215	04.1211.260.12.00000	Workers' Compensation-LCS	\$110	\$66	\$44	39.83%
216	04.1212.122.02.00000	SPED Tutors - Summer-MS	\$19,500	\$27,417	(\$7,917)	-40.60%
217	04.1212.122.03.00000	SPED Tutors - Summer-HS	\$9,500	\$9,450	\$50	0.53%
218	04.1212.122.11.00000	SPED Tutors - Summer-FRES	\$26,500	\$37,504	(\$11,004)	-41.53%
219	04.1212.122.12.00000	SPED Tutors - Summer-LCS	\$12,700	\$800	\$11,900	93.70%
220	04.1212.220.02.00000	Social Security-MS	\$1,495	\$1,699	(\$204)	-13.67%
221	04.1212.220.03.00000	Social Security-HS	\$730	\$662	\$68	9.28%
222	04.1212.220.11.00000	Social Security-FRES	\$2,030	\$3,112	(\$1,082)	-53.32%
223	04.1212.220.12.00000	Social Security-LCS	\$975	\$0	\$975	100.00%
224	04.1212.231.11.00000	Employee Retirement-FRES	\$3,725	\$6,034	(\$2,309)	-61.98%
225	04.1212.232.02.00000	Teacher Retirement-MS	\$2,745	\$2,434	\$311	11.33%
226	04.1212.232.03.00000	Teacher Retirement-HS	\$1,340	\$635	\$705	52.63%
227	04.1212.232.12.00000	Teacher Retirement-LCS	\$1,785	\$0	\$1,785	100.00%
228	04.1212.250.02.00000	Unemployment-MS	\$65	\$71	(\$6)	-9.35%
229	04.1212.250.03.00000	Unemployment-HS	\$30	\$28	\$2	7.67%
230	04.1212.250.11.00000	Unemployment-FRES	\$90	\$120	(\$30)	-33.77%
231	04.1212.250.12.00000	Unemployment-LCS	\$45	\$0	\$45	100.00%
232	04.1212.260.02.00000	Workers' Compensation-MS	\$55	\$61	(\$6)	-11.02%
233	04.1212.260.03.00000	Workers' Compensation-HS	\$25	\$16	\$10	38.00%
234	04.1212.260.11.00000	Workers' Compensation-FRES	\$85	\$103	(\$18)	-21.72%
235	04.1212.260.12.00000	Workers' Compensation-LCS	\$35	\$0	\$35	100.00%
236	04.1212.323.11.00000	SPED Summer Contracted Svs - FRES	\$18,840	\$14,985	\$3,855	20.46%
237	04.1290.339.02.00000	504 Special Programs-MS	\$1,500	\$0	\$1,500	100.00%
238	04.1290.339.03.00000	504 Special Programs-HS	\$2,000	\$1,000	\$1,000	50.00%
239	04.1290.339.11.00000	504 Special Programs-FRES	\$3,500	\$3,224	\$276	7.88%
240	04.1290.561.03.00000	Public - In State Tuition-HS	\$98,000	\$63,887	\$34,113	34.81%
241	04.1290.564.03.00000	Private In & Out of State Tuition-H	\$135,200	\$135,603	(\$403)	-0.30%
242	04.1290.564.11.00000	Private In & Out of State Tuition-F	\$154,000	\$117,777	\$36,223	23.52%
243	04.1290.610.02.00000	504 Program Supplies - MS	\$500	\$0	\$500	100.00%
244	04.1290.610.03.00000	504 Program Supplies - HS	\$500	\$0	\$500	100.00%
245	04.1290.610.11.00000	504 Program Supplies - FRES	\$500	\$0	\$500	100.00%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
246	04.1290.610.12.00000	504 Program Supplies - LCS	\$500	\$0	\$500	100.00%
247	04.1290.731.12.00000	504 Program Equipment - LCS	\$1,000	\$0	\$1,000	100.00%
248	04.1390.561.03.00000	Vocational Education Tuition-HS	\$13,000	\$12,217	\$783	6.02%
249	04.1390.591.03.00000	Services Purchased/Private Sources-	\$1	\$0	\$1	100.00%
250	04.1410.112.02.00000	Co-Curricular Salaries - Academic-M	\$11,560	\$12,163	(\$603)	-5.21%
251	04.1410.112.03.00000	Co-Curricular Salaries - Academic-H	\$18,090	\$17,285	\$805	4.45%
252	04.1410.112.11.00000	Co-Curricular Salaries - Academic F	\$4,695	\$5,245	(\$550)	-11.71%
253	04.1410.220.02.00000	Social Security-MS	\$885	\$911	(\$26)	-2.96%
254	04.1410.220.03.00000	Social Security-HS	\$1,385	\$1,289	\$96	6.90%
255	04.1410.220.11.00000	Social Security	\$475	\$394	\$81	17.10%
256	04.1410.231.03.00000	Employee Retirement-HS	\$1	\$197	(\$196)	...
257	04.1410.231.11.00000	Employee Retirement	\$1	\$0	\$1	100.00%
258	04.1410.232.02.00000	Teacher Retirement-MS	\$2,430	\$2,471	(\$41)	-1.71%
259	04.1410.232.03.00000	Teacher Retirement-HS	\$3,805	\$3,424	\$381	10.01%
260	04.1410.232.11.00000	Teacher Retirement	\$1,303	\$1,103	\$201	15.39%
261	04.1410.250.02.00000	Unemployment-MS	\$40	\$33	\$7	16.85%
262	04.1410.250.03.00000	Unemployment-HS	\$60	\$47	\$13	22.05%
263	04.1410.250.11.00000	Unemployment Compensation	\$20	\$14	\$6	30.70%
264	04.1410.260.02.00000	Workers' Compensation-MS	\$30	\$32	(\$2)	-6.80%
265	04.1410.260.03.00000	Workers' Compensation-HS	\$50	\$58	(\$8)	-16.30%
266	04.1410.260.11.00000	Workers' Compensation	\$20	\$14	\$6	31.50%
267	04.1410.610.02.00000	General Supplies/Paper-MS	\$1,912	\$1,192	\$720	37.65%
268	04.1410.610.03.00000	General Supplies/Paper-HS	\$2,338	\$1,415	\$923	39.48%
269	04.1410.810.02.00000	Dues & Fees-MS	\$2,255	\$618	\$1,637	72.58%
270	04.1410.810.03.00000	Dues & Fees-HS	\$2,755	\$756	\$1,999	72.57%
271	04.1410.890.02.00000	Miscellaneous-MS	\$248	\$240	\$8	3.17%
272	04.1410.890.03.00000	Miscellaneous-HS	\$302	\$294	\$8	2.80%
273	04.1420.112.02.00000	Co-Curricular Salaries - Athletic-M	\$17,791	\$16,896	\$895	5.03%
274	04.1420.112.03.00000	Co-Curricular Salaries - Athletic-H	\$33,887	\$30,894	\$2,993	8.83%
275	04.1420.220.02.00000	Social Security-MS	\$1,360	\$1,254	\$106	7.78%
276	04.1420.220.03.00000	Social Security-HS	\$2,595	\$2,341	\$254	9.79%
277	04.1420.232.02.00000	Teacher Retirement-MS	\$3,740	\$2,305	\$1,435	38.38%
278	04.1420.232.03.00000	Teacher Retirement-HS	\$7,120	\$1,840	\$5,280	74.16%
279	04.1420.250.02.00000	Unemployment-MS	\$60	\$48	\$12	20.05%
280	04.1420.250.03.00000	Unemployment-HS	\$115	\$88	\$27	23.20%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
281	04.1420.260.02.00000	Workers' Compensation-MS	\$80	\$45	\$35	43.80%
282	04.1420.260.03.00000	Workers' Compensation-HS	\$160	\$75	\$85	53.24%
283	04.1420.330.02.00000	Contracted Services - MS	\$12,200	\$14,808	(\$2,608)	-21.38%
284	04.1420.330.03.00000	Contracted Services - HS	\$14,300	\$18,099	(\$3,799)	-26.57%
285	04.1420.430.02.00000	Repairs & Maintenance Services-MS	\$10,575	\$1,972	\$8,603	81.35%
286	04.1420.430.03.00000	Repairs & Maintenance Services-HS	\$12,925	\$2,411	\$10,514	81.35%
287	04.1420.442.02.00000	Rental of Equipment-MS	\$450	\$351	\$99	21.95%
288	04.1420.442.03.00000	Rental of Equipment-HS	\$550	\$429	\$121	21.95%
289	04.1420.591.02.00000	Purchased Services/Private Sources-	\$10,761	\$7,516	\$3,245	30.16%
290	04.1420.591.03.00000	Purchased Services/Private Sources-	\$13,153	\$9,175	\$3,978	30.25%
291	04.1420.610.02.00000	General Supplies/Paper-MS	\$1,485	\$2,999	(\$1,514)	-101.97%
292	04.1420.610.03.00000	General Supplies/Paper-HS	\$1,710	\$2,476	(\$766)	-44.77%
293	04.1420.735.02.00000	Replacement Equipment-MS	\$5,631	\$13,879	(\$8,248)	-146.47%
294	04.1420.735.03.00000	Replacement Equipment-HS	\$6,894	\$14,590	(\$7,696)	-111.64%
295	04.1420.810.02.00000	Dues & Fees-MS	\$1,755	\$1,482	\$273	15.54%
296	04.1420.810.03.00000	Dues & Fees-HS	\$2,145	\$1,761	\$384	17.91%
297	04.1420.890.02.00000	Miscellaneous-MS	\$331	\$720	(\$389)	-117.53%
298	04.1420.890.03.00000	Miscellaneous-HS	\$404	\$862	(\$458)	-113.39%
299	04.1430.610.02.00000	Summer School Supplies - MS	\$500	\$0	\$500	100.00%
300	04.1490.810.02.00000	Dues & Fees (Camp Fee)-MS	\$5,000	\$5,000	\$0	0.00%
301	04.1490.810.03.00000	Dues & Fees (Camp Fee)-HS	\$5,000	\$0	\$5,000	100.00%
302	04.2122.112.02.00000	Guidance Salaries-MS	\$44,800	\$42,500	\$2,300	5.13%
303	04.2122.112.03.00000	Guidance Salaries-HS	\$85,055	\$87,228	(\$2,173)	-2.55%
304	04.2122.112.11.00000	Guidance Salaries-FRES	\$42,500	\$42,770	(\$270)	-0.64%
305	04.2122.211.02.00000	Medical Insurance-MS	\$7,605	\$7,604	\$1	0.01%
306	04.2122.211.03.00000	Medical Insurance-HS	\$21,475	\$23,574	(\$2,099)	-9.78%
307	04.2122.211.11.00000	Medical Insurance-FRES	\$2,000	\$2,150	(\$150)	-7.50%
308	04.2122.212.02.00000	Dental Insurance-MS	\$565	\$564	\$1	0.11%
309	04.2122.212.03.00000	Dental Insurance-HS	\$1,495	\$1,493	\$2	0.11%
310	04.2122.212.11.00000	Dental Insurance-FRES	\$1	\$0	\$1	100.00%
311	04.2122.213.02.00000	Life Insurance-MS	\$75	\$66	\$9	12.00%
312	04.2122.213.03.00000	Life Insurance-HS	\$70	\$83	(\$13)	-17.86%
313	04.2122.213.11.00000	Life Insurance-FRES	\$40	\$66	(\$26)	-65.00%
314	04.2122.214.02.00000	Disability Insurance-MS	\$90	\$89	\$1	0.89%
315	04.2122.214.03.00000	Disability Insurance-HS	\$135	\$165	(\$30)	-21.85%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
316	04.2122.214.11.00000	Disability Insurance-FRES	\$50	\$89	(\$39)	-78.40%
317	04.2122.220.02.00000	Social Security-MS	\$3,430	\$3,155	\$275	8.02%
318	04.2122.220.03.00000	Social Security-HS	\$6,510	\$6,335	\$175	2.69%
319	04.2122.220.11.00000	Social Security-FRES	\$3,405	\$3,425	(\$20)	-0.59%
320	04.2122.232.02.00000	Teacher Retirement-MS	\$9,420	\$8,933	\$487	5.16%
321	04.2122.232.03.00000	Teacher Retirement-HS	\$17,880	\$18,697	(\$817)	-4.57%
322	04.2122.232.11.00000	Teacher Retirement-FRES	\$8,935	\$9,116	(\$181)	-2.03%
323	04.2122.250.02.00000	Unemployment-MS	\$145	\$124	\$21	14.57%
324	04.2122.250.03.00000	Unemployment-HS	\$270	\$251	\$19	6.94%
325	04.2122.250.11.00000	Unemployment-FRES	\$140	\$131	\$9	6.76%
326	04.2122.260.02.00000	Workers' Compensation-MS	\$125	\$114	\$11	8.94%
327	04.2122.260.03.00000	Workers' Compensation-HS	\$240	\$204	\$36	15.08%
328	04.2122.260.11.00000	Workers' Compensation-FRES	\$120	\$120	\$0	0.08%
329	04.2122.321.02.00000	Contracted Service-MS	\$135	\$0	\$135	100.00%
330	04.2122.321.03.00000	Contracted Service-HS	\$165	\$0	\$165	100.00%
331	04.2122.323.02.00000	Testing-MS	\$3,150	\$1,216	\$1,934	61.40%
332	04.2122.323.03.00000	Testing-HS	\$3,850	\$1,474	\$2,376	61.72%
333	04.2122.323.11.00000	Testing-FRES	\$5,938	\$0	\$5,938	100.00%
334	04.2122.323.12.00000	Testing-LCS	\$1	\$0	\$1	100.00%
335	04.2122.591.02.00000	Purchased Services/Private Sources	\$1,125	\$0	\$1,125	100.00%
336	04.2122.591.03.00000	Purchased Services/Private Sources	\$1,375	\$0	\$1,375	100.00%
337	04.2122.610.02.00000	General Supplies/Paper/Tests-MS	\$1,755	\$1,324	\$431	24.54%
338	04.2122.610.03.00000	General Supplies/Paper/Tests-HS	\$2,145	\$1,605	\$540	25.18%
339	04.2122.610.11.00000	General Supplies/Paper/Tests-FRES	\$250	\$230	\$20	8.06%
340	04.2122.641.02.00000	Books & Other Printed Media-MS	\$1	\$0	\$1	100.00%
341	04.2122.641.11.00000	Books & Other Printed Media	\$200	\$185	\$15	7.34%
342	04.2122.810.02.00000	Dues & Fees-MS	\$338	\$63	\$275	81.49%
343	04.2122.810.03.00000	Dues & Fees-HS	\$412	\$76	\$336	81.44%
344	04.2122.810.11.00000	Dues & Fees	\$179	\$0	\$179	100.00%
345	04.2129.114.02.00000	Guidance Secretary Salary-MS	\$15,515	\$16,067	(\$552)	-3.56%
346	04.2129.114.03.00000	Guidance Secretary Salary-HS	\$18,965	\$19,581	(\$616)	-3.25%
347	04.2129.211.02.00000	Medical Insurance-MS	\$7,160	\$7,820	(\$660)	-9.22%
348	04.2129.211.03.00000	Medical Insurance-HS	\$8,750	\$9,530	(\$780)	-8.91%
349	04.2129.212.02.00000	Dental Insurance-MS	\$390	\$390	(\$0)	-0.12%
350	04.2129.212.03.00000	Dental Insurance-HS	\$480	\$476	\$4	0.84%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
351	04.2129.213.02.00000	Life Insurance-MS	\$20	\$21	(\$1)	-4.20%
352	04.2129.213.03.00000	Life Insurance-HS	\$35	\$25	\$10	27.54%
353	04.2129.214.02.00000	Disability Insurance-MS	\$30	\$33	(\$3)	-8.83%
354	04.2129.214.03.00000	Disability Insurance-HS	\$38	\$40	(\$2)	-4.61%
355	04.2129.220.02.00000	Social Security-MS	\$1,190	\$1,084	\$106	8.89%
356	04.2129.220.03.00000	Social Security-HS	\$1,450	\$1,321	\$129	8.87%
357	04.2129.231.02.00000	Employee Retirement-MS	\$2,185	\$2,259	(\$74)	-3.39%
358	04.2129.231.03.00000	Employee Retirement-HS	\$2,670	\$2,753	(\$83)	-3.11%
359	04.2129.250.02.00000	Unemployment-MS	\$50	\$46	\$4	7.22%
360	04.2129.250.03.00000	Unemployment-HS	\$65	\$57	\$8	12.88%
361	04.2129.260.02.00000	Workers' Compensation-MS	\$40	\$43	(\$3)	-7.30%
362	04.2129.260.03.00000	Workers' Compensation-HS	\$50	\$52	(\$2)	-4.64%
363	04.2134.112.02.00000	Nurses Salary-MS	\$31,950	\$32,850	(\$900)	-2.82%
364	04.2134.112.03.00000	Nurses Salary-HS	\$39,050	\$40,150	(\$1,100)	-2.82%
365	04.2134.112.11.00000	Nurses Salary-FRES	\$50,250	\$62,428	(\$12,178)	-24.24%
366	04.2134.112.12.00000	Nurses Salary-LCS	\$52,955	\$43,670	\$9,285	17.53%
367	04.2134.211.02.00000	Medical Insurance-MS	\$9,665	\$10,609	(\$944)	-9.76%
368	04.2134.211.03.00000	Medical Insurance-HS	\$11,810	\$12,966	(\$1,156)	-9.79%
369	04.2134.211.11.00000	Medical Insurance-FRES	\$21,475	\$17,515	\$3,960	18.44%
370	04.2134.211.12.00000	Medical Insurance-LCS	\$15,905	\$1,800	\$14,105	88.68%
371	04.2134.212.02.00000	Dental Insurance-MS	\$675	\$672	\$3	0.45%
372	04.2134.212.03.00000	Dental Insurance-HS	\$825	\$821	\$4	0.44%
373	04.2134.212.11.00000	Dental Insurance-FRES	\$1,495	\$923	\$572	38.27%
374	04.2134.212.12.00000	Dental Insurance-LCS	\$870	\$0	\$870	100.00%
375	04.2134.213.02.00000	Life Insurance-MS	\$35	\$37	(\$2)	-6.34%
376	04.2134.213.03.00000	Life Insurance-HS	\$40	\$45	(\$5)	-13.20%
377	04.2134.213.11.00000	Life Insurance-FRES	\$75	\$89	(\$14)	-18.80%
378	04.2134.213.12.00000	Life Insurance-LCS	\$70	\$0	\$70	100.00%
379	04.2134.214.02.00000	Disability Insurance-MS	\$65	\$74	(\$9)	-14.60%
380	04.2134.214.03.00000	Disability Insurance-HS	\$80	\$91	(\$11)	-13.76%
381	04.2134.214.11.00000	Disability Insurance-FRES	\$110	\$149	(\$39)	-35.35%
382	04.2134.214.12.00000	Disability Insurance-LCS	\$110	\$0	\$110	100.00%
383	04.2134.220.02.00000	Social Security-MS	\$2,445	\$2,295	\$150	6.14%
384	04.2134.220.03.00000	Social Security-HS	\$2,990	\$2,805	\$185	6.19%
385	04.2134.220.11.00000	Social Security-FRES	\$3,845	\$4,756	(\$911)	-23.68%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
386	04.2134.220.12.00000	Social Security-LCS	\$4,050	\$3,095	\$955	23.57%
387	04.2134.232.02.00000	Teacher Retirement-MS	\$6,715	\$6,905	(\$190)	-2.83%
388	04.2134.232.03.00000	Teacher Retirement-HS	\$8,210	\$8,439	(\$229)	-2.79%
389	04.2134.232.11.00000	Teacher Retirement-FRES	\$10,565	\$13,319	(\$2,754)	-26.06%
390	04.2134.232.12.00000	Teacher Retirement-LCS	\$11,130	\$0	\$11,130	100.00%
391	04.2134.250.02.00000	Unemployment-MS	\$95	\$94	\$1	1.53%
392	04.2134.250.03.00000	Unemployment-HS	\$115	\$114	\$1	0.62%
393	04.2134.250.11.00000	Unemployment-FRES	\$165	\$194	(\$29)	-17.50%
394	04.2134.250.12.00000	Unemployment-LCS	\$175	\$114	\$61	35.03%
395	04.2134.260.02.00000	Workers' Compensation-MS	\$80	\$88	(\$8)	-9.38%
396	04.2134.260.03.00000	Workers' Compensation-HS	\$95	\$107	(\$12)	-12.43%
397	04.2134.260.11.00000	Workers' Compensation-FRES	\$140	\$180	(\$40)	-28.49%
398	04.2134.260.12.00000	Workers' Compensation-LCS	\$170	\$107	\$63	36.89%
399	04.2134.323.02.00000	Nurses Cont. Svs-MS	\$1	\$0	\$1	100.00%
400	04.2134.323.03.00000	Nurses Cont. Svs-HS	\$1	\$0	\$1	100.00%
401	04.2134.323.11.00000	Nurses Cont. Svs-FRES	\$1	\$0	\$1	100.00%
402	04.2134.323.12.00000	Nurses Cont. Svs-LCS	\$1	\$0	\$1	100.00%
403	04.2134.430.02.00000	Repairs & Maintenance Services-MS	\$79	\$68	\$12	14.56%
404	04.2134.430.03.00000	Repairs & Maintenance Services-HS	\$96	\$83	\$14	14.06%
405	04.2134.430.11.00000	Repairs & Maintenance Services-FRES	\$400	\$344	\$56	14.00%
406	04.2134.430.12.00000	Repairs & Maintenance Services-LCS	\$200	\$75	\$125	62.50%
407	04.2134.610.02.00000	General Supplies/Paper-MS	\$410	\$1,339	(\$929)	-226.66%
408	04.2134.610.03.00000	General Supplies/Paper-HS	\$500	\$1,634	(\$1,134)	-226.90%
409	04.2134.610.11.00000	General Supplies/Paper-FRES	\$690	\$683	\$7	0.95%
410	04.2134.610.12.00000	General Supplies/Paper-LCS	\$565	\$539	\$26	4.59%
411	04.2134.650.02.T0000	Computer Software - MS TECH	\$420	\$376	\$44	10.37%
412	04.2134.650.03.T0000	Computer Software - HS TECH	\$420	\$531	(\$111)	-26.40%
413	04.2134.650.11.T0000	Computer Software - FRES TECH	\$420	\$754	(\$334)	-79.63%
414	04.2134.650.12.T0000	Computer Software - LCS TECH	\$420	\$180	\$240	57.13%
415	04.2134.731.11.00000	New Equipment-FRES	\$239	\$130	\$109	45.73%
416	04.2134.731.12.00000	New Equipment-LCS	\$345	\$0	\$345	100.00%
417	04.2134.735.12.00000	Replacement Equipment-LCS	\$1	\$0	\$1	100.00%
418	04.2134.810.02.00000	Dues & Fees-MS	\$68	\$68	\$1	0.74%
419	04.2134.810.03.00000	Dues & Fees-HS	\$83	\$83	\$1	0.60%
420	04.2134.810.11.00000	Dues & Fees-FRES	\$125	\$45	\$80	64.00%



**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
421	04.2134.810.12.00000	Dues & Fees-LCS	\$150	\$0	\$150	100.00%
422	04.2140.112.01.00000	School Psychologist	\$73,000	\$0	\$73,000	100.00%
423	04.2140.211.01.00000	Medical Insurance-Psych	\$23,000	\$0	\$23,000	100.00%
424	04.2140.212.01.00000	Dental Insurance-Psych	\$1,500	\$0	\$1,500	100.00%
425	04.2140.213.01.00000	Life Insurance-Psych	\$85	\$0	\$85	100.00%
426	04.2140.214.01.00000	LTD Insurance-Psych	\$135	\$0	\$135	100.00%
427	04.2140.220.01.00000	FICA Insurance-Psych	\$5,585	\$0	\$5,585	100.00%
428	04.2140.232.01.00000	Teacher Retirement	\$15,345	\$0	\$15,345	100.00%
429	04.2140.250.01.00000	Unemployment-Psych	\$85	\$0	\$85	100.00%
430	04.2140.260.01.00000	Workers' Comp-Psych	\$235	\$0	\$235	100.00%
431	04.2142.321.01.00000	School Psychologist Contracted Svc-	\$0	\$174,307	(\$174,307)	...
432	04.2142.323.02.00000	Psychological Testing Services-MS	\$6,500	\$0	\$6,500	100.00%
433	04.2142.323.03.00000	Psychological Testing Services-HS	\$6,500	\$0	\$6,500	100.00%
434	04.2142.323.11.00000	Psychological Testing Services-FRES	\$7,500	\$0	\$7,500	100.00%
435	04.2142.323.12.00000	Psychological Testing Services-LCS	\$2,750	\$2,042	\$708	25.74%
436	04.2142.610.01.00000	General Supplies/Paper/Tests-SPED	\$260	\$129	\$131	50.21%
437	04.2143.610.11.00000	General Supplies/Tests/Paper-FRES	\$255	\$251	\$4	1.39%
438	04.2143.610.12.00000	General Supplies/Tests/Paper-LCS	\$260	\$241	\$19	7.33%
439	04.2149.112.01.00000	BCBA Other Admin Salary-SPED	\$71,575	\$71,750	(\$175)	-0.24%
440	04.2149.114.02.00000	ABA Therapist-MS	\$148,375	\$117,943	\$30,432	20.51%
441	04.2149.114.03.00000	ABA Therapist-HS	\$34,875	\$36,331	(\$1,456)	-4.18%
442	04.2149.114.11.00000	ABA Therapists-FRES	\$403,875	\$426,804	(\$22,929)	-5.68%
443	04.2149.114.12.00000	ABA Therapist-LCS	\$27,895	\$51,869	(\$23,974)	-85.94%
444	04.2149.211.01.00000	Medical Insurance-SPED	\$21,475	\$23,424	(\$1,949)	-9.08%
445	04.2149.211.02.00000	Mediical Insurance- MS	\$24,470	\$13,641	\$10,829	44.25%
446	04.2149.211.03.00000	Medical Insurance- HS	\$15,905	\$17,350	(\$1,445)	-9.09%
447	04.2149.211.11.00000	Medical Insurance-FRES	\$104,295	\$143,545	(\$39,250)	-37.63%
448	04.2149.211.12.00000	Medical Insurance-LCS	\$2,000	\$2,000	\$0	0.00%
449	04.2149.212.01.00000	BCBA Other Psych Dental-SPED	\$1	\$0	\$1	100.00%
450	04.2149.212.02.00000	BCBA/ABA Dental Insurance- MS	\$1,495	\$536	\$959	64.14%
451	04.2149.212.03.00000	BCBA/ABA Dental Insurance- HS	\$870	\$866	\$4	0.41%
452	04.2149.212.11.00000	BCBA/ABA Dental Insurance- FRES	\$9,935	\$10,424	(\$489)	-4.92%
453	04.2149.212.12.00000	BCBA/ABA Dental Insurance- LCS	\$1	\$0	\$1	100.00%
454	04.2149.213.01.00000	Life Insurance	\$55	\$66	(\$11)	-20.00%
455	04.2149.213.02.00000	Life Insurance- MS	\$200	\$149	\$51	25.47%

See Note Below

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
456	04.2149.213.03.00000	Life Insurance-HS	\$50	\$46	\$4	7.60%
457	04.2149.213.11.00000	Life Insurance- FRES	\$400	\$489	(\$89)	-22.24%
458	04.2149.213.12.00000	Life Insurance-LCS	\$50	\$75	(\$25)	-50.40%
459	04.2149.214.01.00000	Disability Insurance-SPED	\$100	\$132	(\$32)	-32.40%
460	04.2149.214.02.00000	Disability Insurance- MS	\$210	\$233	(\$23)	-11.15%
461	04.2149.214.03.00000	Disability Insurance- HS	\$110	\$73	\$37	33.45%
462	04.2149.214.11.00000	Disability Insurance- FRES	\$800	\$801	(\$1)	-0.16%
463	04.2149.214.12.00000	Disability Insurance- LCS	\$75	\$95	(\$20)	-26.13%
464	04.2149.220.01.00000	BCBA Other Psych FICA-SPED	\$5,490	\$5,711	(\$221)	-4.03%
465	04.2149.220.02.00000	BCBA/ABA FICA - MS	\$11,505	\$9,325	\$2,180	18.95%
466	04.2149.220.03.00000	BCBA/ABA FICA - HS	\$2,670	\$2,529	\$141	5.30%
467	04.2149.220.11.00000	BCBA/ABA FICA - FRES	\$30,975	\$30,314	\$661	2.13%
468	04.2149.220.12.00000	BCBA/ABA FICA - LCS	\$2,210	\$4,121	(\$1,911)	-86.46%
469	04.2149.231.01.00000	Employee Retirement-SPED	\$10,065	\$15,209	(\$5,144)	-51.10%
470	04.2149.231.02.00000	BCBA/ABA Employee Retirement -MS	\$20,860	\$16,751	\$4,109	19.70%
471	04.2149.231.03.00000	BCBA/ABA Employee Retirement - HS	\$4,900	\$5,108	(\$208)	-4.25%
472	04.2149.231.11.00000	BCBA/ABA Employee Retirement - FRES	\$56,785	\$60,023	(\$3,238)	-5.70%
473	04.2149.231.12.00000	BCBA/ABA Employee Retirement - LCS	\$3,925	\$7,377	(\$3,452)	-87.95%
474	04.2149.250.01.00000	Unemployment-SPED	\$240	\$230	\$10	4.14%
475	04.2149.250.02.00000	Unemployment - MS	\$465	\$361	\$104	22.34%
476	04.2149.250.03.00000	Unemployment - HS	\$120	\$104	\$16	13.15%
477	04.2149.250.11.00000	Unemployment - FRES	\$1,295	\$1,226	\$69	5.34%
478	04.2149.250.12.00000	Unemployment - LCS	\$95	\$155	(\$60)	-63.32%
479	04.2149.260.01.00000	Workers' Compensation-SPED	\$195	\$211	(\$16)	-8.27%
480	04.2149.260.02.00000	Workers' Compensation-MS	\$400	\$331	\$69	17.31%
481	04.2149.260.03.00000	Workers' Compensation-HS	\$105	\$97	\$8	7.73%
482	04.2149.260.11.00000	Workers' Compensation-FRES	\$1,115	\$1,139	(\$24)	-2.12%
483	04.2149.260.12.00000	Workers' Compensation-LCS	\$85	\$144	(\$59)	-69.25%
484	04.2149.580.02.00000	BCBA/ABA Travel/Conference - MS	\$500	\$0	\$500	100.00%
485	04.2149.580.03.00000	BCBA/ABA Travel/Conference - HS	\$500	\$215	\$285	57.00%
486	04.2149.580.11.00000	BCBA/ABA Travel/Conference - FRES	\$1,500	\$1,479	\$21	1.40%
487	04.2149.580.12.00000	BCBA/ABA Travel/Conference - LCS	\$750	\$730	\$20	2.67%
488	04.2149.610.02.00000	ABA Therapy Supplies - MS	\$1,000	\$986	\$14	1.38%
489	04.2149.610.11.00000	ABA Therapy Supplies - FRES	\$1,500	\$1,495	\$5	0.35%
490	04.2149.610.12.00000	ABA Therapy Supplies - LCS	\$1,500	\$859	\$641	42.74%



**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
491	04.2152.321.02.00000	S/L Pathologist - Contracted Servic	\$20,387	\$14,063	\$6,324	31.02%
492	04.2152.321.03.00000	S/L Pathologist - Contracted Servic	\$13,069	\$10,034	\$3,035	23.22%
493	04.2152.321.11.00000	S/L Pathologist - Contracted Servic	\$73,708	\$69,679	\$4,030	5.47%
494	04.2152.321.12.00000	S/L Pathologist - Contracted Servic	\$20,387	\$20,273	\$114	0.56%
495	04.2152.610.11.00000	S/L Path Genl Supplies/Paper-FRES	\$1,000	\$723	\$277	27.74%
496	04.2152.610.12.00000	S/L Path Genl Supplies/Paper-LCS	\$750	\$103	\$647	86.21%
497	04.2152.641.11.00000	S/L Path Books & Print Media - FRES	\$750	\$310	\$440	58.70%
498	04.2153.323.02.00000	Audiological Testing Services-MS	\$375	\$0	\$375	100.00%
499	04.2153.323.03.00000	Audiological Testing Services-HS	\$375	\$0	\$375	100.00%
500	04.2153.323.11.00000	Audiological Testing Services-FRES	\$500	\$0	\$500	100.00%
501	04.2162.323.02.00000	P.T. Services Contracted-MS	\$6,796	\$2,650	\$4,146	61.01%
502	04.2162.323.11.00000	P.T. Services Contracted-FRES	\$5,750	\$4,775	\$975	16.96%
503	04.2162.323.12.00000	P.T. Services Contracted-LCS	\$7,841	\$8,125	(\$284)	-3.62%
504	04.2163.321.02.00000	O.T. Services Contracted-MS	\$15,683	\$14,130	\$1,553	9.90%
505	04.2163.321.11.00000	O.T. Services Contracted-FRES	\$44,957	\$42,486	\$2,472	5.50%
506	04.2163.321.12.00000	O.T. Services Contracted-LCS	\$18,296	\$24,720	(\$6,424)	-35.11%
507	04.2190.321.02.00000	Reading Spec Cont. Svs-MS	\$16,205	\$43,309	(\$27,104)	-167.26%
508	04.2190.321.03.00000	Reading Spec Cont. Svs-HS	\$24,047	\$23,746	\$301	1.25%
509	04.2190.321.11.00000	Reading Spec Cont. Svs-FRES	\$18,296	\$42,505	(\$24,209)	-132.32%
510	04.2190.323.02.00000	Other Student Support Services-MS	\$3,000	\$2,749	\$251	8.36%
511	04.2190.323.03.00000	Other Student Support Services-HS	\$1,500	\$1,382	\$118	7.84%
512	04.2190.323.11.00000	Other Student Support Services-FRES	\$2,500	\$1,854	\$646	25.85%
513	04.2190.323.12.00000	Other Student Support Services-LCS	\$1,000	\$831	\$169	16.91%
514	04.2210.240.02.00000	Tuition Reimbursement-MS	\$4,500	\$3,946	\$554	12.32%
515	04.2210.240.03.00000	Tuition Reimbursement-HS	\$5,500	\$4,822	\$678	12.32%
516	04.2210.240.11.00000	Tuition Reimbursement-FRES	\$6,000	\$7,553	(\$1,553)	-25.88%
517	04.2210.240.12.00000	Tuition Reimbursement-LCS	\$3,000	\$0	\$3,000	100.00%
518	04.2210.290.02.00000	Staff Development-teachers-MS	\$5,625	\$679	\$4,946	87.93%
519	04.2210.290.03.00000	Staff Development-teachers-HS	\$6,875	\$830	\$6,045	87.93%
520	04.2210.290.11.00000	Staff Development-teachers-FRES	\$10,000	\$2,684	\$7,316	73.16%
521	04.2210.290.12.00000	Staff Development-teachers-LCS	\$1,200	\$0	\$1,200	100.00%
522	04.2210.291.11.00000	Staff Development-support-FRES	\$600	\$0	\$600	100.00%
523	04.2210.291.12.00000	Staff Development-support-LCS	\$1,000	\$0	\$1,000	100.00%
524	04.2210.321.02.00000	Alt 4 Certification - Contracted -	\$450	\$0	\$450	100.00%
525	04.2210.321.03.00000	Alt 4 Certification - Contracted -	\$550	\$0	\$550	100.00%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
526	04.2212.110.01.00000	Curriculum Coordinator Salaries	\$71,750	\$86,635	(\$14,885)	-20.75%
527	04.2212.211.01.00000	Curriculum Coordinator Medical Insu	\$0	\$6,755	(\$6,755)	...
528	04.2212.212.01.00000	Curriculum Coordinator Dental Ins	\$0	\$564	(\$564)	...
529	04.2212.213.01.00000	Curriculum Coordinator Life Insuran	\$0	\$66	(\$66)	...
530	04.2212.214.01.00000	Curriculum Coordinator Disability I	\$0	\$116	(\$116)	...
531	04.2212.220.01.00000	Curriculum Coordinator FICA	\$5,490	\$6,663	(\$1,173)	-21.36%
532	04.2212.232.01.00000	Curriculum Coordinator Tchr Retirem	\$0	\$16,098	(\$16,098)	...
533	04.2212.250.01.00000	Curriculum Coordinator Unemployment	\$235	\$257	(\$22)	-9.17%
534	04.2212.260.01.00000	Curriculum Coord Workers' Compensat	\$195	\$236	(\$41)	-20.88%
535	04.2212.290.01.00000	Curriculum Coord Professional Devel	\$1,500	\$1,500	\$0	0.00%
536	04.2212.290.02.00000	Instr. & Curriculum Development-MS	\$750	\$750	\$0	0.00%
537	04.2212.290.03.00000	Instr. & Curriculum Development-HS	\$1,750	\$2,375	(\$625)	-35.71%
538	04.2212.290.11.00000	Instr. & Curriculum Development-FRE	\$1,500	\$2,000	(\$500)	-33.33%
539	04.2212.290.12.00000	Instr. & Curriculum Development-LCS	\$750	\$0	\$750	100.00%
540	04.2212.321.01.00000	Curriculum Coordinator Cont. Serv	\$1	\$0	\$1	100.00%
541	04.2212.322.02.00000	Prof. Svcs. for Inst. Prog. Improv	\$2,000	\$0	\$2,000	100.00%
542	04.2212.322.03.00000	Prof. Services for PD - HS	\$2,000	\$0	\$2,000	100.00%
543	04.2212.322.11.00000	Prof. Services for PD - FRES	\$10,000	\$666	\$9,334	93.34%
544	04.2212.322.12.00000	Prof. Services for PD - LCS	\$2,000	\$0	\$2,000	100.00%
545	04.2212.580.01.00000	Travel/Conferences - Curriculum Co	\$1,500	\$425	\$1,075	71.68%
546	04.2212.610.01.00000	Curriculum Coordinator Supplies	\$200	\$0	\$200	100.00%
547	04.2212.649.01.00000	Curriculum Coord Professional Books	\$300	\$168	\$132	43.84%
548	04.2212.649.02.00000	Professional Books & Publications-M	\$300	\$31	\$269	89.60%
549	04.2212.649.03.00000	Professional Books & Publications-H	\$300	\$0	\$300	100.00%
550	04.2212.810.01.00000	Curriculum Coord Dues and Fees	\$1,200	\$1,084	\$116	9.67%
551	04.2222.112.02.00000	Media Generalist & Specialist-MS	\$20,925	\$21,340	(\$415)	-1.99%
552	04.2222.112.03.00000	Media Generalist & Specialist-HS	\$25,575	\$26,083	(\$508)	-1.99%
553	04.2222.112.11.00000	Media Generalist & Specialist-FRES	\$48,000	\$48,125	(\$125)	-0.26%
554	04.2222.211.02.00000	Medical Insurance-MS	\$7,160	\$7,808	(\$648)	-9.04%
555	04.2222.211.03.00000	Medical Insurance-HS	\$8,750	\$9,543	(\$793)	-9.06%
556	04.2222.211.11.00000	Medical Insurance-FRES	\$7,955	\$8,825	(\$870)	-10.94%
557	04.2222.212.02.00000	Dental Insurance-MS	\$390	\$390	\$0	0.05%
558	04.2222.212.03.00000	Dental Insurance-HS	\$480	\$477	\$3	0.71%
559	04.2222.212.11.00000	Dental Insurance-FRES	\$565	\$564	\$1	0.09%
560	04.2222.213.02.00000	Life Insurance-MS	\$30	\$37	(\$7)	-23.73%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
561	04.2222.213.03.00000	Life Insurance-HS	\$38	\$45	(\$7)	-19.42%
562	04.2222.213.11.00000	Life Insurance-FRES	\$70	\$83	(\$13)	-17.86%
563	04.2222.214.02.00000	Disability Insurance-MS	\$45	\$55	(\$10)	-22.18%
564	04.2222.214.03.00000	Disability Insurance-HS	\$52	\$67	(\$15)	-28.88%
565	04.2222.214.11.00000	Disability Insurance-FRES	\$100	\$126	(\$26)	-26.00%
566	04.2222.220.02.00000	Social Security-MS	\$1,600	\$1,526	\$74	4.62%
567	04.2222.220.03.00000	Social Security-HS	\$1,955	\$1,865	\$90	4.59%
568	04.2222.220.11.00000	Social Security-FRES	\$3,675	\$3,700	(\$25)	-0.67%
569	04.2222.232.02.00000	Teacher Retirement-MS	\$4,400	\$4,522	(\$122)	-2.76%
570	04.2222.232.03.00000	Teacher Retirement-HS	\$5,375	\$5,718	(\$343)	-6.38%
571	04.2222.232.11.00000	Teacher Retirement-FRES	\$10,090	\$10,484	(\$394)	-3.90%
572	04.2222.250.02.00000	Unemployment-MS	\$70	\$61	\$9	13.13%
573	04.2222.250.03.00000	Unemployment-HS	\$85	\$74	\$11	12.53%
574	04.2222.250.11.00000	Unemployment-FRES	\$155	\$143	\$12	8.03%
575	04.2222.260.02.00000	Workers' Compensation-MS	\$60	\$57	\$3	5.35%
576	04.2222.260.03.00000	Workers' Compensation-HS	\$70	\$69	\$1	0.83%
577	04.2222.260.11.00000	Workers' Compensation-FRES	\$135	\$133	\$2	1.55%
578	04.2222.430.02.00000	Repairs & Maintenance Services-MS	\$45	\$32	\$13	27.87%
579	04.2222.430.03.00000	Repairs & Maintenance Services-HS	\$55	\$40	\$15	27.87%
580	04.2222.610.02.00000	General Supplies/Paper-MS	\$79	\$79	\$0	0.43%
581	04.2222.610.03.00000	General Supplies/Paper-HS	\$96	\$96	(\$0)	-0.15%
582	04.2222.610.11.00000	General Supplies/Paper-FRES	\$193	\$188	\$5	2.76%
583	04.2222.641.02.00000	Books & Other Printed Media-MS	\$2,129	\$2,294	(\$165)	-7.75%
584	04.2222.641.03.00000	Books & Other Printed Media-HS	\$2,601	\$2,279	\$322	12.39%
585	04.2222.641.11.00000	Books & Other Printed Media-FRES	\$1,500	\$1,497	\$3	0.22%
586	04.2222.649.02.00000	Other Information Resources-MS	\$2,177	\$1,519	\$658	30.22%
587	04.2222.649.03.00000	Other Information Resources-HS	\$2,661	\$1,940	\$721	27.10%
588	04.2222.649.11.00000	Other Information Resources-FRES	\$176	\$0	\$176	100.00%
589	04.2222.650.02.00000	Computer Software-MS	\$1	\$0	\$1	100.00%
590	04.2222.650.02.T0000	Computer Software - MS TECH	\$355	\$352	\$3	0.79%
591	04.2222.650.03.00000	Computer Software-HS	\$1	\$0	\$1	100.00%
592	04.2222.650.03.T0000	Computer Software - HS TECH	\$430	\$329	\$101	23.38%
593	04.2222.650.11.T0000	Computer Software - FRES TECH	\$785	\$652	\$133	16.91%
594	04.2222.735.03.00000	Replacement Equipment-HS	\$1	\$0	\$1	100.00%
595	04.2222.810.02.00000	Dues & Fees-MS	\$23	\$11	\$12	51.09%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
596	04.2222.810.03.00000	Dues & Fees-HS	\$27	\$14	\$13	49.07%
597	04.2311.112.01.00000	School Board Clerk - SAU	\$2,785	\$3,729	(\$944)	-33.89%
598	04.2311.120.01.00000	School Board Members - SAU	\$1,900	\$0	\$1,900	100.00%
599	04.2311.220.01.00000	Social Security - SAU	\$355	\$284	\$71	19.90%
600	04.2311.231.01.00000	Employee Retirement - SAU	\$390	\$524	(\$134)	-34.43%
601	04.2311.250.01.00000	Unemployment Compensation	\$5	\$11	(\$6)	-117.80%
602	04.2311.260.01.00000	Workers' Compensation	\$15	\$10	\$5	33.47%
603	04.2312.120.01.00000	School District Clerk - SAU	\$0	\$1,000	(\$1,000)	...
604	04.2312.220.01.00000	Social Security - SAU	\$0	\$70	(\$70)	...
605	04.2312.231.01.00000	Employee Retirement	\$0	\$141	(\$141)	...
606	04.2312.250.01.00000	Unemployment Compensation	\$0	\$3	(\$3)	...
607	04.2312.260.01.00000	Workers' Compensation	\$0	\$3	(\$3)	...
608	04.2313.120.01.00000	School District Treasurer - SAU	\$3,500	\$3,192	\$308	8.80%
609	04.2313.220.01.00000	Social Security - SAU	\$265	\$244	\$21	7.86%
610	04.2313.250.01.00000	Unemployment Compensation	\$15	\$8	\$7	44.67%
611	04.2313.260.01.00000	Workers' Compensation	\$15	\$8	\$7	44.67%
612	04.2313.580.01.00000	Travel/Conf. - Treasurer	\$100	\$0	\$100	100.00%
613	04.2313.810.01.00000	School District Treasurer - Dues an	\$50	\$0	\$50	100.00%
614	04.2314.120.01.00000	Moderators Ballot Clerks - SAU	\$300	\$300	\$0	0.00%
615	04.2319.319.01.00000	Supervisors/Town	\$1	\$0	\$1	100.00%
616	04.2319.330.01.00000	Professional Serivces- Staff Mgt	\$1	\$0	\$1	100.00%
617	04.2319.534.01.00000	School Board Postage	\$550	\$0	\$550	100.00%
618	04.2319.540.01.00000	School Board Advertising	\$600	\$386	\$214	35.65%
619	04.2319.550.01.00000	School Board Printing and Binding	\$850	\$815	\$35	4.12%
620	04.2319.610.01.00000	School Board General Supplies/Paper	\$150	\$80	\$70	46.69%
621	04.2319.810.01.00000	School Board Dues and Fees	\$3,300	\$3,195	\$105	3.18%
622	04.2319.890.01.00000	School Board Miscellaneous	\$1,700	\$221	\$1,479	87.01%
623	04.2321.112.01.00000	Superintendent Svs-SAU	\$173,485	\$175,606	(\$2,121)	-1.22%
624	04.2321.211.01.00000	Medical Insurance-SAU	\$4,000	\$4,000	\$0	0.00%
625	04.2321.212.01.00000	Dental Insurance-SAU	\$870	\$866	\$4	0.41%
626	04.2321.213.01.00000	Life Insurance-SAU	\$185	\$211	(\$26)	-14.16%
627	04.2321.214.01.00000	Disability Insurance-SAU	\$350	\$363	(\$13)	-3.60%
628	04.2321.220.01.00000	Social Security-SAU	\$13,580	\$13,767	(\$187)	-1.38%
629	04.2321.231.01.00000	Employee Retirement-SAU	\$32,645	\$24,690	\$7,955	24.37%
630	04.2321.250.01.00000	Unemployment-SAU	\$575	\$525	\$50	8.72%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
631	04.2321.260.01.00000	Workers' Compensation-SAU	\$500	\$481	\$19	3.73%
632	04.2321.290.01.00000	Professional Dev - Tuition-SAU	\$2,800	\$2,395	\$405	14.46%
633	04.2321.330.01.00000	Professional Services ( Legal)-SAU	\$15,000	\$17,060	(\$2,060)	-13.73%
634	04.2321.534.01.00000	Postage-SAU	\$1,000	\$530	\$470	47.02%
635	04.2321.540.01.00000	Ads & Notices-SAU	\$3,700	\$3,466	\$234	6.33%
636	04.2321.550.01.00000	Printing-SAU	\$110	\$0	\$110	100.00%
637	04.2321.580.01.00000	Travel & Conferences - SAU	\$1,200	\$573	\$627	52.23%
638	04.2321.610.01.00000	General Supplies-SAU	\$1,200	\$529	\$671	55.92%
639	04.2321.650.01.00000	Computer Software-SAU	\$1	\$0	\$1	100.00%
640	04.2321.650.01.T0000	Computer Software-SAU TECH	\$8,250	\$2,689	\$5,561	67.40%
641	04.2321.810.01.00000	Dues and Fees-SAU	\$1,724	\$1,685	\$39	2.26%
642	04.2321.890.01.00000	Miscellaneous-SAU	\$2,700	\$1,646	\$1,054	39.05%
643	04.2332.112.01.00000	Administration Wages-SPED	\$133,510	\$132,993	\$517	0.39%
644	04.2332.211.01.00000	Medical Insurance-SPED	\$17,905	\$19,350	(\$1,445)	-8.07%
645	04.2332.212.01.00000	Dental Insurance-SPED	\$2,365	\$1,733	\$632	26.73%
646	04.2332.213.01.00000	Life Insurance-SPED	\$150	\$178	(\$28)	-18.80%
647	04.2332.214.01.00000	Disability Insurance-SPED	\$240	\$280	(\$40)	-16.83%
648	04.2332.220.01.00000	Social Security-SPED	\$10,365	\$10,181	\$184	1.78%
649	04.2332.231.01.00000	Employee Retirement-SPED	\$4,870	\$5,316	(\$446)	-9.15%
650	04.2332.232.01.00000	Teacher Retirement	\$20,820	\$20,778	\$42	0.20%
651	04.2332.250.01.00000	Unemployment-SPED	\$440	\$405	\$35	7.97%
652	04.2332.260.01.00000	Workers' Compensation-SPED	\$400	\$371	\$29	7.13%
653	04.2332.290.01.00000	Professional Development-SPED	\$2,000	\$1,915	\$85	4.25%
654	04.2332.330.01.00000	Professional Services ( Legal)-SPED	\$5,000	\$2,926	\$2,074	41.49%
655	04.2332.534.01.00000	Postage-SPED	\$500	\$290	\$210	41.92%
656	04.2332.540.01.00000	Advertising-SPED	\$431	\$604	(\$173)	-40.14%
657	04.2332.580.01.00000	Travel/Conferences - SPED Admin	\$2,000	\$1,348	\$652	32.60%
658	04.2332.610.01.00000	General Supplies/Paper-SPED	\$500	\$498	\$2	0.49%
659	04.2332.810.01.00000	Dues and Fees-SPED	\$200	\$100	\$100	50.00%
660	04.2410.113.02.00000	Principal Salaries-MS	\$76,500	\$82,097	(\$5,597)	-7.32%
661	04.2410.113.03.00000	Principal Salaries-HS	\$92,750	\$100,341	(\$7,591)	-8.18%
662	04.2410.113.11.00000	Principal Salaries-FRES	\$101,475	\$110,227	(\$8,752)	-8.62%
663	04.2410.113.12.00000	Principal Salaries-LCS	\$1	\$0	\$1	100.00%
664	04.2410.211.02.00000	Principal Medical- MS	\$16,820	\$18,349	(\$1,529)	-9.09%
665	04.2410.211.03.00000	Principal Medical-HS	\$20,560	\$22,426	(\$1,866)	-9.08%



**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
666	04.2410.211.11.00000	Principal Medical-FRES	\$20,535	\$10,768	\$9,767	47.56%
667	04.2410.211.12.00000	Principal Medical-LCS	\$1	\$0	\$1	100.00%
668	04.2410.212.02.00000	Dental Insurance-MS	\$1,065	\$1,062	\$3	0.30%
669	04.2410.212.03.00000	Dental Insurance-HS	\$1,300	\$1,298	\$2	0.15%
670	04.2410.212.11.00000	Dental Insurance-FRES	\$1,495	\$699	\$796	53.22%
671	04.2410.212.12.00000	Dental Insurance-LCS	\$1	\$0	\$1	100.00%
672	04.2410.213.02.00000	Life Insurance-MS	\$100	\$107	(\$7)	-6.80%
673	04.2410.213.03.00000	Life Insurance-HS	\$125	\$131	(\$6)	-4.64%
674	04.2410.213.11.00000	Life Insurance-FRES	\$110	\$59	\$51	46.00%
675	04.2410.213.12.00000	Life Insurance-LCS	\$1	\$0	\$1	100.00%
676	04.2410.214.02.00000	Disability Insurance-MS	\$155	\$167	(\$12)	-7.61%
677	04.2410.214.03.00000	Disability Insurance-HS	\$190	\$204	(\$14)	-7.26%
678	04.2410.214.11.00000	Disability Insurance-FRES	\$165	\$99	\$66	39.81%
679	04.2410.214.12.00000	Disability Insurance-LCS	\$1	\$0	\$1	100.00%
680	04.2410.220.02.00000	Social Security-MS	\$5,855	\$6,028	(\$173)	-2.95%
681	04.2410.220.03.00000	Social Security-HS	\$7,095	\$7,409	(\$314)	-4.43%
682	04.2410.220.11.00000	Social Security-FRES	\$7,765	\$8,228	(\$463)	-5.96%
683	04.2410.220.12.00000	Social Security-LCS	\$1	\$0	\$1	100.00%
684	04.2410.232.02.00000	Teacher Retirement-MS	\$16,075	\$17,257	(\$1,182)	-7.35%
685	04.2410.232.03.00000	Teacher Retirement-HS	\$19,495	\$21,092	(\$1,597)	-8.19%
686	04.2410.232.11.00000	Teacher Retirement-FRES	\$21,370	\$23,170	(\$1,800)	-8.42%
687	04.2410.232.12.00000	Teacher Retirement-LCS	\$1	\$0	\$1	100.00%
688	04.2410.250.02.00000	Unemployment-MS	\$260	\$239	\$21	8.02%
689	04.2410.250.03.00000	Unemployment-HS	\$300	\$294	\$6	1.98%
690	04.2410.250.11.00000	Unemployment-FRES	\$335	\$329	\$6	1.86%
691	04.2410.250.12.00000	Unemployment-LCS	\$1	\$0	\$1	100.00%
692	04.2410.260.02.00000	Workers' Compensation-MS	\$215	\$220	(\$5)	-2.25%
693	04.2410.260.03.00000	Workers' Compensation-HS	\$260	\$270	(\$10)	-3.91%
694	04.2410.260.11.00000	Workers' Compensation-FRES	\$275	\$297	(\$22)	-8.02%
695	04.2410.260.12.00000	Workers' Compensation-LCS	\$1	\$0	\$1	100.00%
696	04.2410.290.01.00000	Professional Dev - School Admin	\$4,500	\$0	\$4,500	100.00%
697	04.2410.534.02.00000	Postage-MS	\$960	\$863	\$97	10.15%
698	04.2410.534.03.00000	Postage-HS	\$1,240	\$1,054	\$186	14.98%
699	04.2410.534.11.00000	Postage-FRES	\$1,482	\$465	\$1,017	68.62%
700	04.2410.534.12.00000	Postage-LCS	\$296	\$0	\$296	100.00%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
701	04.2410.550.02.00000	Printing-MS	\$381	\$304	\$77	20.33%
702	04.2410.550.03.00000	Printing-HS	\$427	\$371	\$56	13.12%
703	04.2410.550.11.00000	Printing-FRES	\$500	\$0	\$500	100.00%
704	04.2410.580.02.00000	Travel/Conferences-MS	\$2,700	\$2,790	(\$90)	-3.33%
705	04.2410.580.03.00000	Travel/Conferences-HS	\$3,300	\$3,507	(\$207)	-6.27%
706	04.2410.580.11.00000	Travel/Conferences-FRES	\$2,700	\$359	\$2,341	86.71%
707	04.2410.580.12.00000	Travel/Conferences-LCS	\$600	\$368	\$232	38.68%
708	04.2410.610.02.00000	General Supplies/Paper-MS	\$1,901	\$1,569	\$332	17.48%
709	04.2410.610.03.00000	General Supplies/Paper-HS	\$2,324	\$1,883	\$441	18.96%
710	04.2410.610.11.00000	General Supplies/Paper-FRES	\$4,000	\$3,959	\$41	1.02%
711	04.2410.610.12.00000	General Supplies/Paper-LCS	\$760	\$741	\$19	2.48%
712	04.2410.650.02.T0000	Computer Software - MS TECH	\$6,770	\$6,600	\$170	2.51%
713	04.2410.650.03.T0000	Computer Software - HS TECH	\$4,925	\$4,834	\$91	1.85%
714	04.2410.650.11.T0000	Computer Software - FRES TECH	\$12,730	\$10,761	\$1,969	15.47%
715	04.2410.650.12.T0000	Computer Software - LCS TECH	\$3,680	\$2,484	\$1,197	32.51%
716	04.2410.810.02.00000	Fees & Dues-MS	\$2,944	\$2,467	\$477	16.19%
717	04.2410.810.03.00000	Fees & Dues-HS	\$3,599	\$3,016	\$583	16.21%
718	04.2410.810.11.00000	Fees & Dues-FRES	\$795	\$819	(\$24)	-3.02%
719	04.2410.890.02.00000	Reg Ed - Misc MS	\$475	\$485	(\$10)	-2.08%
720	04.2410.890.03.00000	Reg Ed - Misc HS	\$525	\$567	(\$42)	-8.07%
721	04.2410.890.11.00000	Reg Ed - Misc FRES	\$500	\$548	(\$48)	-9.64%
722	04.2411.114.02.00000	Secretarial Salaries-MS	\$34,095	\$34,645	(\$550)	-1.61%
723	04.2411.114.03.00000	Secretarial Salaries-HS	\$41,670	\$42,391	(\$721)	-1.73%
724	04.2411.114.11.00000	Secretarial Salaries-FRES	\$63,080	\$60,991	\$2,089	3.31%
725	04.2411.114.12.00000	Secretarial Salaries-LCS	\$22,560	\$26,046	(\$3,486)	-15.45%
726	04.2411.211.02.00000	Medical insurance-MS	\$7,745	\$7,202	\$543	7.01%
727	04.2411.211.03.00000	Medical insurance-HS	\$9,465	\$8,801	\$664	7.01%
728	04.2411.211.11.00000	Medical insurance-FRES	\$22,470	\$24,420	(\$1,950)	-8.68%
729	04.2411.211.12.00000	Medical insurance-LCS	\$996	\$996	(\$0)	0.00%
730	04.2411.212.02.00000	Dental Insurance-MS	\$645	\$613	\$32	5.03%
731	04.2411.212.03.00000	Dental Insurance-HS	\$790	\$750	\$40	5.11%
732	04.2411.212.11.00000	Dental Insurance-FRES	\$2,360	\$2,360	\$0	0.01%
733	04.2411.212.12.00000	Dental Insurance-LCS	\$1	\$0	\$1	100.00%
734	04.2411.213.02.00000	Life Insurance-MS	\$30	\$48	(\$18)	-60.87%
735	04.2411.213.03.00000	Life Insurance-HS	\$35	\$59	(\$24)	-69.26%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
736	04.2411.213.11.00000	Life Insurance-FRES	\$85	\$91	(\$6)	-7.29%
737	04.2411.213.12.00000	Life Insurance-LCS	\$40	\$40	\$0	1.00%
738	04.2411.214.02.00000	Disability Insurance-MS	\$40	\$68	(\$28)	-70.53%
739	04.2411.214.03.00000	Disability Insurance-HS	\$45	\$84	(\$39)	-85.67%
740	04.2411.214.11.00000	Disability Insurance-FRES	\$120	\$132	(\$12)	-10.33%
741	04.2411.214.12.00000	Disability Insurance-LCS	\$45	\$56	(\$11)	-23.56%
742	04.2411.220.02.00000	Social Security-MS	\$2,680	\$2,633	\$47	1.76%
743	04.2411.220.03.00000	Social Security-HS	\$3,275	\$3,221	\$54	1.64%
744	04.2411.220.11.00000	Social Security-FRES	\$4,905	\$4,381	\$524	10.69%
745	04.2411.220.12.00000	Social Security-LCS	\$1,805	\$2,069	(\$264)	-14.61%
746	04.2411.231.02.00000	Employee Retirement-MS	\$4,795	\$4,958	(\$163)	-3.39%
747	04.2411.231.03.00000	Employee Retirement-HS	\$5,860	\$6,066	(\$206)	-3.52%
748	04.2411.231.11.00000	Employee Retirement-FRES	\$5,400	\$5,391	\$9	0.17%
749	04.2411.231.12.00000	Employee Retirement-LCS	\$3,175	\$3,718	(\$543)	-17.09%
750	04.2411.250.02.00000	Unemployment-MS	\$110	\$103	\$7	6.16%
751	04.2411.250.03.00000	Unemployment-HS	\$135	\$126	\$9	6.50%
752	04.2411.250.11.00000	Unemployment-FRES	\$205	\$180	\$25	12.26%
753	04.2411.250.12.00000	Unemployment-LCS	\$75	\$79	(\$4)	-5.01%
754	04.2411.260.02.00000	Workers' Compensation-MS	\$95	\$95	(\$0)	-0.14%
755	04.2411.260.03.00000	Workers' Compensation-HS	\$115	\$116	(\$1)	-1.17%
756	04.2411.260.11.00000	Workers' Compensation-FRES	\$175	\$166	\$9	5.21%
757	04.2411.260.12.00000	Workers' Compensation-LCS	\$65	\$72	(\$7)	-11.42%
758	04.2490.890.02.00000	Graduation/Assembly Expenses-MS	\$1,800	\$1,198	\$602	33.45%
759	04.2490.890.03.00000	Graduation/Assembly Expenses-HS	\$2,700	\$1,464	\$1,236	45.77%
760	04.2490.890.11.00000	Graduation/Assembly Expenses-FRES	\$3,250	\$2,539	\$711	21.86%
761	04.2490.890.12.00000	Graduation/Assembly Expenses-LCS	\$2,000	\$830	\$1,170	58.52%
762	04.2510.112.01.00000	Business Services Wages-SAU	\$170,000	\$150,753	\$19,247	11.32%
763	04.2510.211.01.00000	Medical Insurance-BUS	\$37,380	\$41,979	(\$4,599)	-12.30%
764	04.2510.212.01.00000	Dental Insurance-BUS	\$1,435	\$2,428	(\$993)	-69.23%
765	04.2510.213.01.00000	Life Insurance-BUS	\$155	\$203	(\$48)	-30.77%
766	04.2510.214.01.00000	Disability Insurance-BUS	\$250	\$298	(\$48)	-19.22%
767	04.2510.220.01.00000	Social Security-BUS	\$13,005	\$12,151	\$854	6.57%
768	04.2510.231.01.00000	Employee Retirement-BUS	\$7,205	\$8,352	(\$1,147)	-15.91%
769	04.2510.232.01.00000	Teacher Retirement-BUS	\$18,259	\$19,586	(\$1,327)	-7.27%
770	04.2510.250.01.00000	Unemployment Comp - BUS	\$595	\$488	\$107	17.96%



**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
771	04.2510.260.01.00000	Workers' Compensation-BUS	\$539	\$461	\$78	14.51%
772	04.2510.290.01.00000	Professional Development-BUS	\$2,700	\$2,100	\$600	22.22%
773	04.2510.330.01.00000	Professional Services FSA-BUS	\$2,000	\$2,929	(\$929)	-46.45%
774	04.2510.331.01.00000	Fiscal Contracted Services - BUS	\$2,000	\$2,818	(\$818)	-40.91%
775	04.2510.534.01.00000	Postage-Business Office	\$950	\$627	\$323	34.03%
776	04.2510.550.01.00000	Printing - Business Office	\$1,100	\$0	\$1,100	100.00%
777	04.2510.580.01.00000	Travel/Conferences - BUS	\$1,200	\$626	\$574	47.81%
778	04.2510.610.01.00000	General Supplies/Paper-BUS	\$1,300	\$2,997	(\$1,697)	-130.55%
779	04.2510.650.01.T0000	Computer Software- BUS TECH	\$26,201	\$22,003	\$4,198	16.02%
780	04.2510.735.01.T0000	Replace Equipment-BUS	\$1	\$0	\$1	100.00%
781	04.2510.810.01.00000	Dues and Fees-BUS	\$550	\$200	\$350	63.64%
782	04.2510.890.01.00000	Miscellaneous - Audit-BUS	\$18,500	\$22,918	(\$4,418)	-23.88%
783	04.2620.114.01.00000	Facilities Salaries	\$73,850	\$73,850	\$0	0.00%
784	04.2620.114.02.00000	Custodial Salaries-MS	\$54,765	\$53,252	\$1,513	2.76%
785	04.2620.114.03.00000	Custodial Salaries-HS	\$54,770	\$53,252	\$1,518	2.77%
786	04.2620.114.11.00000	Custodial Salaries-FRES	\$107,025	\$110,624	(\$3,599)	-3.36%
787	04.2620.114.12.00000	Custodial Salaries-LCS	\$27,525	\$28,458	(\$933)	-3.39%
788	04.2620.211.01.00000	Medical insurance	\$21,475	\$23,424	(\$1,949)	-9.08%
789	04.2620.211.02.00000	Medical insurance-MS	\$25,455	\$27,762	(\$2,307)	-9.06%
790	04.2620.211.03.00000	Medical insurance-HS	\$25,450	\$27,762	(\$2,312)	-9.08%
791	04.2620.211.11.00000	Medical insurance-FRES	\$9,955	\$11,671	(\$1,716)	-17.24%
792	04.2620.211.12.00000	Medical insurance-LCS	\$996	\$996	(\$0)	0.00%
793	04.2620.212.01.00000	Dental Insurance	\$1,495	\$1,493	\$2	0.11%
794	04.2620.212.02.00000	Dental Insurance-MS	\$1,780	\$1,776	\$4	0.24%
795	04.2620.212.03.00000	Dental Insurance-HS	\$1,780	\$1,775	\$5	0.26%
796	04.2620.212.11.00000	Dental Insurance-FRES	\$2,060	\$2,058	\$2	0.11%
797	04.2620.212.12.00000	Dental Insurance-LCS	\$1	\$0	\$1	100.00%
798	04.2620.213.01.00000	Life Insurance	\$110	\$106	\$4	4.00%
799	04.2620.213.02.00000	Life Insurance-MS	\$85	\$70	\$15	17.41%
800	04.2620.213.03.00000	Life Insurance-HS	\$85	\$70	\$15	17.88%
801	04.2620.213.11.00000	Life Insurance-FRES	\$180	\$145	\$35	19.33%
802	04.2620.213.12.00000	Life Insurance-LCS	\$10	\$40	(\$30)	-296.00%
803	04.2620.214.01.00000	Disability Insurance	\$145	\$155	(\$10)	-6.90%
804	04.2620.214.02.00000	Disability Insurance-MS	\$110	\$111	(\$1)	-0.73%
805	04.2620.214.03.00000	Disability Insurance-HS	\$110	\$111	(\$1)	-0.55%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
806	04.2620.214.11.00000	Disability Insurance-FRES	\$230	\$220	\$10	4.17%
807	04.2620.214.12.00000	Disability Insurance-LCS	\$15	\$54	(\$39)	-257.33%
808	04.2620.220.01.00000	Social Security	\$5,650	\$5,368	\$283	5.00%
809	04.2620.220.02.00000	Social Security-MS	\$4,190	\$3,672	\$518	12.36%
810	04.2620.220.03.00000	Social Security-HS	\$4,190	\$3,671	\$519	12.37%
811	04.2620.220.11.00000	Social Security-FRES	\$8,205	\$8,546	(\$341)	-4.16%
812	04.2620.220.12.00000	Social Security-LCS	\$2,030	\$2,253	(\$223)	-11.00%
813	04.2620.231.01.00000	Employee Retirement	\$10,250	\$10,440	(\$190)	-1.86%
814	04.2620.231.02.00000	Employee Retirement-MS	\$5,285	\$5,350	(\$65)	-1.23%
815	04.2620.231.03.00000	Employee Retirement-HS	\$5,285	\$5,350	(\$65)	-1.22%
816	04.2620.231.11.00000	Employee Retirement-FRES	\$10,635	\$11,262	(\$627)	-5.90%
817	04.2620.231.12.00000	Employee Retirement-LCS	\$1	\$0	\$1	100.00%
818	04.2620.250.01.00000	Unemployment	\$245	\$218	\$27	11.20%
819	04.2620.250.02.00000	Unemployment-MS	\$180	\$156	\$24	13.47%
820	04.2620.250.03.00000	Unemployment-HS	\$180	\$156	\$24	13.61%
821	04.2620.250.11.00000	Unemployment-FRES	\$350	\$332	\$18	5.01%
822	04.2620.250.12.00000	Unemployment-LCS	\$90	\$87	\$3	3.60%
823	04.2620.260.01.00000	Workers' Compensation	\$115	\$1,844	(\$1,729)	-1503.73%
824	04.2620.260.02.00000	Workers' Compensation-MS	\$1,475	\$1,322	\$153	10.39%
825	04.2620.260.03.00000	Workers' Compensation-HS	\$1,475	\$1,321	\$154	10.42%
826	04.2620.260.11.00000	Workers' Compensation-FRES	\$2,885	\$1,934	\$951	32.95%
827	04.2620.260.12.00000	Workers' Compensation-LCS	\$840	\$724	\$116	13.80%
828	04.2620.290.01.00000	Profn'l Development (Training)	\$1	\$0	\$1	100.00%
829	04.2620.330.01.00000	Custodial Contracted-SAU	\$1	\$0	\$1	100.00%
830	04.2620.411.02.00000	Water/Sewerage-MS	\$12,450	\$14,558	(\$2,108)	-16.93%
831	04.2620.411.03.00000	Water/Sewerage-HS	\$15,500	\$17,632	(\$2,132)	-13.75%
832	04.2620.411.11.00000	Water/Sewerage-FRES	\$22,224	\$24,642	(\$2,418)	-10.88%
833	04.2620.421.02.00000	Disposal Services-MS	\$2,740	\$4,997	(\$2,257)	-82.36%
834	04.2620.421.03.00000	Disposal Services-HS	\$3,349	\$6,039	(\$2,690)	-80.33%
835	04.2620.421.11.00000	Disposal Services-FRES	\$6,088	\$10,855	(\$4,767)	-78.29%
836	04.2620.421.12.00000	Disposal Services-LCS	\$3,011	\$5,478	(\$2,467)	-81.92%
837	04.2620.422.02.00000	Snow Plowing Services-MS	\$3,543	\$3,535	\$8	0.23%
838	04.2620.422.03.00000	Snow Plowing Services-HS	\$3,543	\$3,535	\$8	0.23%
839	04.2620.422.11.00000	Snow Plowing Services-FRES	\$5,689	\$5,442	\$247	4.35%
840	04.2620.422.12.00000	Snow Plowing Services-LCS	\$2,396	\$2,215	\$181	7.56%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
841	04.2620.424.02.00000	Lawn & Grounds Care-MS	\$265	\$133	\$132	49.68%
842	04.2620.424.03.00000	Lawn & Grounds Care-HS	\$290	\$163	\$127	43.84%
843	04.2620.424.11.00000	Lawn & Grounds Care-FRES	\$550	\$49	\$501	91.15%
844	04.2620.424.12.00000	Lawn & Grounds Care-LCS	\$550	\$44	\$507	92.09%
845	04.2620.430.01.00000	Repairs & Maintenance Serv - SAU	\$450	\$25	\$425	94.38%
846	04.2620.430.02.00000	Repairs & Maintenance Serv.-MS	\$28,000	\$31,762	(\$3,762)	-13.43%
847	04.2620.430.03.00000	Repairs & Maintenance Serv.-HS	\$30,000	\$37,176	(\$7,176)	-23.92%
848	04.2620.430.11.00000	Repairs & Maintenance Serv.-FRES	\$29,000	\$32,398	(\$3,398)	-11.72%
849	04.2620.430.12.00000	Repairs & Maintenance Serv.-LCS	\$19,000	\$134,949	(\$115,949)	-610.26%
850	04.2620.520.02.00000	Building Insurance-MS	\$9,780	\$9,116	\$664	6.79%
851	04.2620.520.03.00000	Building Insurance-HS	\$11,905	\$11,098	\$807	6.78%
852	04.2620.520.11.00000	Building Insurance-FRES	\$16,160	\$15,062	\$1,098	6.80%
853	04.2620.520.12.00000	Building Insurance-LCS	\$4,675	\$4,360	\$315	6.74%
854	04.2620.580.01.00000	Travel/Conferences - Facilities Mgr	\$3,500	\$619	\$2,881	82.32%
855	04.2620.610.01.00000	General Supplies/Paper-SAU	\$400	\$150	\$250	62.61%
856	04.2620.610.02.00000	General Supplies/Paper-MS	\$5,800	\$7,364	(\$1,564)	-26.97%
857	04.2620.610.03.00000	General Supplies/Paper-HS	\$6,700	\$8,207	(\$1,507)	-22.50%
858	04.2620.610.11.00000	General Supplies/Paper-FRES	\$13,500	\$14,537	(\$1,037)	-7.68%
859	04.2620.610.12.00000	General Supplies/Paper-LCS	\$5,000	\$3,145	\$1,855	37.09%
860	04.2620.622.01.00000	Electricity - SAU	\$2,870	\$2,343	\$527	18.36%
861	04.2620.622.02.00000	Electricity-MS	\$26,250	\$25,309	\$941	3.58%
862	04.2620.622.03.00000	Electricity-HS	\$31,865	\$30,934	\$931	2.92%
863	04.2620.622.11.00000	Electricity-FRES	\$42,820	\$54,047	(\$11,227)	-26.22%
864	04.2620.622.12.00000	Electricity-LCS	\$11,505	\$13,600	(\$2,095)	-18.21%
865	04.2620.624.01.00000	Oil - SAU	\$2,560	\$3,452	(\$892)	-34.84%
866	04.2620.624.02.00000	Oil-MS	\$30,970	\$35,150	(\$4,180)	-13.50%
867	04.2620.624.03.00000	Oil-HS	\$37,879	\$42,961	(\$5,082)	-13.42%
868	04.2620.624.11.00000	Fuel -FRES	\$36,047	\$34,759	\$1,288	3.57%
869	04.2620.624.12.00000	Oil-LCS	\$7,249	\$6,414	\$835	11.52%
870	04.2620.731.02.00000	New Equipment-MS	\$500	\$2,906	(\$2,406)	-481.11%
871	04.2620.731.03.00000	New Equipment-HS	\$600	\$1,783	(\$1,183)	-197.24%
872	04.2620.731.11.00000	New Equipment-FRES	\$1,000	\$4,697	(\$3,697)	-369.67%
873	04.2620.731.12.00000	New Equipment-LCS	\$500	\$194	\$306	61.28%
874	04.2620.732.01.00000	Facilities Vehicle	\$45,800	\$47,216	(\$1,416)	-3.09%
875	04.2620.735.02.00000	Replacement Equipment-MS	\$2,000	\$138	\$1,862	93.12%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
876	04.2620.735.03.00000	Replacement Equipment-HS	\$2,000	\$180	\$1,820	90.98%
877	04.2620.735.11.00000	Replacement Equipment-FRES	\$2,000	\$741	\$1,259	62.97%
878	04.2620.735.12.00000	Replacement Equipment-LCS	\$1,000	\$0	\$1,000	100.00%
879	04.2620.737.02.00000	Replacement Furn & Fixtures - MS	\$2,000	\$1,080	\$920	46.01%
880	04.2620.737.03.00000	Replacement Furn & Fixtures - HS	\$2,000	\$990	\$1,010	50.51%
881	04.2620.737.12.00000	Replacement Furn & Fixtures - LCS	\$1,000	\$0	\$1,000	100.00%
882	04.2620.890.01.00000	Maintenance - Misc - SAU	\$500	\$0	\$500	100.00%
883	04.2721.519.02.00000	Student Transportation-MS	\$61,220	\$61,512	(\$292)	-0.48%
884	04.2721.519.03.00000	Student Transportation-HS	\$74,530	\$74,885	(\$355)	-0.48%
885	04.2721.519.11.00000	Student Transportation-FRES	\$101,145	\$101,629	(\$484)	-0.48%
886	04.2721.519.12.00000	Student Transportation-LCS	\$29,280	\$29,419	(\$139)	-0.47%
887	04.2722.519.02.00000	SPED Transportation (All)-MS	\$17,458	\$36,617	(\$19,159)	-109.74%
888	04.2722.519.03.00000	SPED Transportation (All)-HS	\$81,885	\$112,185	(\$30,300)	-37.00%
889	04.2722.519.11.00000	SPED Transportation (All)-FRES	\$78,576	\$107,084	(\$28,508)	-36.28%
890	04.2722.519.12.00000	SPED Transportation (All)-LCS	\$21,554	\$35,648	(\$14,094)	-65.39%
891	04.2725.519.02.00000	Field Trip Transportation-MS	\$3,800	\$4,133	(\$333)	-8.77%
892	04.2725.519.03.00000	Field Trip Transportation-HS	\$4,600	\$5,052	(\$452)	-9.82%
893	04.2725.519.11.00000	Field Trip Transportation-FRES	\$4,441	\$5,317	(\$876)	-19.73%
894	04.2725.519.12.00000	Field Trip Transportation-LCS	\$1,440	\$743	\$697	48.43%
895	04.2743.114.03.00000	Vocational Ed Van Driver - HS	\$11,745	\$17,718	(\$5,973)	-50.86%
896	04.2743.213.03.00000	Life Insurance	\$15	\$0	\$15	100.00%
897	04.2743.214.03.00000	Disability Insurance	\$18	\$0	\$18	100.00%
898	04.2743.220.03.00000	Vocational Ed Van Driver Social Sec	\$895	\$1,351	(\$456)	-50.97%
899	04.2743.250.03.00000	Vocational Ed Van Driver Unemploy C	\$40	\$50	(\$10)	-25.35%
900	04.2743.260.03.00000	Vocational Ed Van Driver Worker Com	\$40	\$47	(\$7)	-17.43%
901	04.2743.443.03.00000	Vocational Ed Vehicle Lease - HS	\$1	\$0	\$1	100.00%
902	04.2743.519.03.00000	Vocational Transportation-HS	\$10,500	\$3,535	\$6,965	66.33%
903	04.2743.626.03.00000	Vocational Ed Vehicle Fuel/Repair -	\$1,200	\$161	\$1,039	86.55%
904	04.2744.519.02.00000	Athletic Transportation-MS	\$18,495	\$13,096	\$5,399	29.19%
905	04.2744.519.03.00000	Athletic Transportation-HS	\$22,605	\$16,007	\$6,598	29.19%
906	04.2844.112.01.00000	Technology Service Wages - SAU	\$93,000	\$92,448	\$552	0.59%
907	04.2844.112.02.00000	Technology Service Wages - MS	\$1	\$0	\$1	100.00%
908	04.2844.112.03.00000	Technology Service Wages - HS	\$1	\$1,194	(\$1,193)	...
909	04.2844.112.11.00000	Technology Service Wages - FRES	\$39,075	\$39,250	(\$175)	-0.45%
910	04.2844.112.12.00000	Technology Service Wages - LCS	\$9,770	\$9,817	(\$47)	-0.48%

**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
911	04.2844.211.01.00000	Medical insurance-SAU	\$20,535	\$14,841	\$5,694	27.73%
912	04.2844.211.02.00000	Medical insurance-MS	\$1	\$0	\$1	100.00%
913	04.2844.211.03.00000	Medical insurance-HS	\$1	\$0	\$1	100.00%
914	04.2844.211.11.00000	Medical insurance-FRES	\$17,180	\$18,737	(\$1,557)	-9.07%
915	04.2844.211.12.00000	Medical insurance-LCS	\$4,295	\$4,687	(\$392)	-9.12%
916	04.2844.212.01.00000	Dental Insurance-SAU	\$1,495	\$866	\$629	42.05%
917	04.2844.212.02.00000	Dental Insurance-MS	\$1	\$0	\$1	100.00%
918	04.2844.212.03.00000	Dental Insurance-HS	\$1	\$0	\$1	100.00%
919	04.2844.212.11.00000	Dental Insurance-FRES	\$1,195	\$1,195	\$0	0.03%
920	04.2844.212.12.00000	Dental Insurance-LCS	\$300	\$299	\$1	0.42%
921	04.2844.213.01.00000	Life Insurance-SAU	\$100	\$132	(\$32)	-32.00%
922	04.2844.213.02.00000	Life Insurance-MS	\$1	\$0	\$1	100.00%
923	04.2844.213.03.00000	Life Insurance-HS	\$1	\$0	\$1	100.00%
924	04.2844.213.11.00000	Life Insurance-FRES	\$50	\$58	(\$8)	-16.38%
925	04.2844.213.12.00000	Life Insurance-LCS	\$15	\$14	\$1	3.93%
926	04.2844.214.01.00000	Disability Insurance-SAU	\$100	\$191	(\$91)	-90.60%
927	04.2844.214.02.00000	Disability Insurance-MS	\$1	\$0	\$1	100.00%
928	04.2844.214.03.00000	Disability Insurance-HS	\$1	\$0	\$1	100.00%
929	04.2844.214.11.00000	Disability Insurance-FRES	\$75	\$76	(\$1)	-0.80%
930	04.2844.214.12.00000	Disability Insurance-LCS	\$20	\$19	\$1	5.00%
931	04.2844.220.01.00000	Social Security-SAU	\$7,115	\$6,861	\$255	3.58%
932	04.2844.220.02.00000	Social Security-MS	\$1	\$0	\$1	100.00%
933	04.2844.220.03.00000	Social Security-HS	\$1	\$0	\$1	100.00%
934	04.2844.220.11.00000	Social Security-FRES	\$2,990	\$2,727	\$263	8.78%
935	04.2844.220.12.00000	Social Security-LCS	\$750	\$682	\$68	9.05%
936	04.2844.231.01.00000	Employee Retirement-SAU	\$13,080	\$13,078	\$2	0.01%
937	04.2844.231.02.00000	Employee Retirement-MS	\$1	\$0	\$1	100.00%
938	04.2844.231.03.00000	Employee Retirement-HS	\$1	\$0	\$1	100.00%
939	04.2844.231.11.00000	Employee Retirement-FRES	\$5,495	\$5,519	(\$24)	-0.43%
940	04.2844.231.12.00000	Employee Retirement-LCS	\$1,375	\$1,380	(\$5)	-0.38%
941	04.2844.250.01.00000	Unemployment-SAU	\$295	\$270	\$25	8.49%
942	04.2844.250.02.00000	Unemployment-MS	\$1	\$0	\$1	100.00%
943	04.2844.250.03.00000	Unemployment-HS	\$1	\$0	\$1	100.00%
944	04.2844.250.11.00000	Unemployment-FRES	\$125	\$115	\$10	8.24%
945	04.2844.250.12.00000	Unemployment-LCS	\$30	\$29	\$1	4.30%



**Wilton-Lyndeborough Cooperative School District**

**FY23 General Fund Expenditures - YEAR END**

	<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenditures</u>	<u>Balance</u>	<u>% Unspent</u>
946	04.2844.260.01.00000	Workers' Compensation-SAU	\$255	\$248	\$7	2.85%
947	04.2844.260.02.00000	Workers' Compensation-MS	\$1	\$0	\$1	100.00%
948	04.2844.260.03.00000	Workers' Compensation-HS	\$1	\$0	\$1	100.00%
949	04.2844.260.11.00000	Workers' Compensation-FRES	\$110	\$974	(\$864)	-785.26%
950	04.2844.260.12.00000	Workers' Compensation-LCS	\$30	\$244	(\$214)	-711.77%
951	04.2844.290.01.00000	Professional Dev - Tech Office	\$1	\$0	\$1	100.00%
952	04.2844.330.01.T0000	Technology Contracted Servs-SAU	\$2,000	\$0	\$2,000	100.00%
953	04.2844.330.02.T0000	Technology Contracted Servs-MS	\$5,200	\$0	\$5,200	100.00%
954	04.2844.330.03.T0000	Technology Contracted Servs-HS	\$6,460	\$0	\$6,460	100.00%
955	04.2844.330.11.T0000	Technology Contracted Servs - FRES	\$8,480	\$0	\$8,480	100.00%
956	04.2844.330.12.T0000	Technology Contracted Servs - LCS	\$1,600	\$0	\$1,600	100.00%
957	04.2844.430.02.T0000	Repairs & Maint - MS TECH	\$1	\$0	\$1	100.00%
958	04.2844.430.03.T0000	Repairs & Maint - HS TECH	\$1,000	\$587	\$413	41.32%
959	04.2844.430.11.T0000	Repairs & Maint. - FRES TECH	\$1,000	\$228	\$772	77.21%
960	04.2844.430.12.T0000	Repairs & Maint. - LCS TECH	\$1,000	\$0	\$1,000	100.00%
961	04.2844.449.02.T0000	Oper of Info Systems - Print Manage	\$9,200	\$5,069	\$4,131	44.90%
962	04.2844.449.03.T0000	Oper of Info Systems - Print Manage	\$11,200	\$6,386	\$4,814	42.99%
963	04.2844.449.11.T0000	Oper of Info Systems - Print Manage	\$15,200	\$8,788	\$6,412	42.18%
964	04.2844.449.12.T0000	Oper of Info Systems - Print Manage	\$4,400	\$2,398	\$2,002	45.50%
965	04.2844.530.02.T0000	Oper of Info Systems - Phone/Intern	\$18,525	\$12,207	\$6,318	34.10%
966	04.2844.530.03.T0000	Oper of Info Systems - Phone/Intern	\$25,150	\$14,974	\$10,176	40.46%
967	04.2844.530.11.T0000	Oper of Info Systems - Phone/Intern	\$38,000	\$19,570	\$18,430	48.50%
968	04.2844.530.12.T0000	Oper of Info Systems - Phone/Intern	\$16,100	\$7,241	\$8,859	55.03%
969	04.2844.580.01.T0000	Travel/Conferences - SAU TECH	\$2,000	\$0	\$2,000	100.00%
970	04.2844.610.01.T0000	Tech Supplies - SAU TECH	\$2,000	\$1,762	\$238	11.88%
971	04.2844.610.02.T0000	Tech Supplies - MS TECH	\$2,000	\$467	\$1,533	76.65%
972	04.2844.610.03.T0000	Tech Supplies - HS TECH	\$2,000	\$589	\$1,411	70.56%
973	04.2844.610.11.T0000	Tech Supplies - FRES TECH	\$2,000	\$488	\$1,512	75.58%
974	04.2844.610.12.T0000	Tech Supplies - LCS TECH	\$2,000	\$18	\$1,982	99.10%
975	04.2844.650.01.T0000	Computer Software - SAU TECH	\$7,000	\$2,665	\$4,335	61.92%
976	04.2844.650.02.T0000	Computer Software - MS TECH	\$2,000	\$1,775	\$225	11.27%
977	04.2844.650.03.T0000	Computer Software - HS TECH	\$2,700	\$1,612	\$1,088	40.30%
978	04.2844.650.11.T0000	Computer Software - FRES TECH	\$4,300	\$3,717	\$583	13.56%
979	04.2844.650.12.T0000	Computer Software - LCS TECH	\$3,500	\$635	\$2,865	81.85%
980	04.2844.735.01.T0000	Replace Equipment - SAU TECH	\$6,025	\$4,197	\$1,828	30.34%

Wilton-Lyndeborough Cooperative School District						
FY23 General Fund Expenditures - YEAR END						
	Account	Description	Budget	YTD Expenditures	Balance	% Unspent
981	04.2844.735.02.T0000	Replace Equipment - MS TECH	\$12,000	\$12,363	(\$363)	-3.03%
982	04.2844.735.03.T0000	Replace Equipment - HS TECH	\$17,200	\$11,213	\$5,987	34.81%
983	04.2844.735.11.T0000	Replace Equipment - FRES TECH	\$16,800	\$13,760	\$3,041	18.10%
984	04.2844.735.12.T0000	Replace Equipment - LCS TECH	\$4,600	\$3,043	\$1,557	33.85%
985	04.2844.810.01.T0000	Dues and Fees - Technology	\$1,155	\$340	\$815	70.56%
986	04.2999.112.01.00000	SAU Performance Incentives	\$1	\$0	\$1	100.00%
987	04.4300.330.01.00000	Facilities Management	\$1	\$0	\$1	100.00%
988	04.5110.910.11.00000	Principal on Debt-FRES	\$360,000	\$360,000	\$0	0.00%
989	04.5120.830.11.00000	Interest on Debt-FRES	\$243,460	\$243,460	\$0	0.00%
990	04.5221.930.00.00000	Transfer to Food Service Fund	\$25,000	\$85,000	(\$60,000)	-240.00%
991	04.5251.930.00.00000	Transfer to Capital Reserve	\$230,000	\$230,000	\$0	0.00%
			\$13,090,888	\$12,560,508	\$530,380	4.05%

NOTE: We budgeted for an employee for a School Psychologist with wages and benefits totaling \$118,970. We were unable to staff the position and utilized a Pscyhologist and Counseling service to provide this service which has to be coded as a Contract Service.

**WILTON-LYNDEBOROUGH COOPERATIVE  
SCHOOL BOARD MEETING  
Tuesday, August 8, 2023  
Wilton-Lyndeborough Cooperative M/H School  
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Dennis Golding, Alex LoVerme, Tiffany Cloutier-Cabral, Darlene Anzalone (6:47pm), Diane Foss (online), and Jonathan Lavoie*

*Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principal Tom Ronning and Associate Principal Bridgette Fuller, Assistant Principal Katie Gosselin, Technology Director Nicholas Buroker, Curriculum Coordinator Samantha Dignan, and Clerk Kristina Fowler*

**I. CALL TO ORDER**

Chairman Golding the meeting to order at 6:48pm (needed quorum present).

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**III. ADJUSTMENTS TO THE AGENDA**

Superintendent requested to add a nomination for appointment for a HS English teacher.

*A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Mr. Lavoie to accept the adjustments to the agenda. Voting: via roll call vote, five ayes; (did not hear vote from Ms. Foss) motion carried.*

**IV. PUBLIC COMMENTS**

The public comment section of the agenda was read.

Ms. Tatiana Franko wanted to find out or remind the Board about the SRO and what direction this was going. She also wanted to remind the Board that some parents want recess for 6<sup>th</sup> graders outside and outside time for grades higher, structured time, not free time.

Mr. Jonathan Vanderhoof commented it is that time of year again where he will repeat himself and talk about general assurances and NHSBA lobbying. He reported on page 12 of the general assurances it specifically says you cannot use state funds to lobby. He spoke of addressing this on the board level for years and asked NHSBA to advise us on this to which they said it was not their problem. It is something we sign and if we want to adhere to it in that fashion, we should do it in that order. That line of defense from them is understandable on some level. On page 11 of the general assurances it discusses sub recipients, which I believe is mostly federal monies but have not looked into it and on page 4 it says we must agree to RSA 15-5. Many Board Chairs and Superintendents have signed this, continued, and never done this correctly even though the Board asked to have it fixed and sent motions to NHSBA to have it fixed. He questioned when the membership dues are due for NHSBA. Superintendent will get back to him. Mr. Vanderhoof continued noting the Superintendent signed it but he wants assurances from his fellow board members that you would not sign it or agree to use something that was just signed.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Mr. Jeff Jones commented that he had not been at a recent board meeting but read the minutes and wanted to commend the Board and Administration on the work being done this summer. There has been a lot going on and you are keeping up with it, clearly, there has been a lot of work being done by staff. He voiced appreciation and thanks to the staff from the public. He wants to set the stage for a new year and talk about culture and the accountability going forward. We spent some money, put in vaping equipment, etc., there is talk of an SRO and nothing matters unless we hold parents and students accountable and their responsibility as students and their job is to come in and be respectful each day. He commented of hearing things about students leaving last year due to the culture. He voiced appreciation, is thankful for the effort and thought put into these things, and wishes luck to everyone starting the school year.

**V. BOARD CORRESPONDENCE**



58 **a. Reports**

59 **i. Superintendent's Report**

60 Superintendent reported the facilities team and Mr. Erb have worked very hard this summer, there is a lot of things going on, and  
61 some listed in his report. There is a lot more work to do and he is hoping to finish before school starts. He is excited for the kids  
62 to use the track and excited about the work done in the kitchen, the gym curtain and gym floors. They deserve a lot of accolades  
63 for all their work. He thanked all the summer staff, there are a lot of activities happening and the teachers are working hard as  
64 are the front office staff who keeps everything moving forward. They all do such a great job and he is glad to have a chance to  
65 say thank you. He and Ms. LaPlante met with the Wilton Select Board in July and was hoping to walk away with an agreement  
66 but did not. It was tabled, they asked for additional information the sense he got by the line of discussion was they wanted us to  
67 explore if having a mental health counselor at FRES was more meaningful. He got the sense of working with kids struggling  
68 with mental health issues may be more beneficial rather than catching them at the end. At the end of the day, we cannot move  
69 forward without the Town of Wilton supporting it. Ms. LaPlante added they were receptive and based on feedback they are  
70 hearing from their constituents about mental health and having greater resources for that they wanted more information. We will  
71 have a follow up in September and hope to have a better direction and will report out. A question was raised regarding the open  
72 positions for math and science. Superintendent responded we have been working on it, there is a sense of urgency, and he does  
73 not recall this being in this situation before. He talked to other districts including Milford and High Mowing about sharing staff  
74 and is meeting with Jaffrey-Rindge. He spoke to High Mowing and has a follow up meeting to see if someone there is open to  
75 teaching for us. We have called other applicants applying for different jobs too. Whatever situation, it will impact whoever has to  
76 carry it. He spoke of options like asking teachers to teach a 6<sup>th</sup> class, it puts more stress on the system or if we have to combine  
77 classes from 13-21 kids. There is not an easy solution. We do have a HS English teacher to appoint tonight but still have  
78 computer science, MS math and MS science open. With computer science, we are able to do a work around to provide students  
79 with what they need for the digital portfolios. Ms. Anzalone noted regarding the summer programs, there has been some  
80 confusion working with Khan Academy and getting the correct classes (for example the student was in honors algebra when he  
81 should have been in pre-algebra). She requests that the information provided is clearer. She also spoke regarding the SRO and  
82 asked how we get Lyndeborough involved. Superintendent confirmed that the Lyndeborough Town Manager and a  
83 Lyndeborough Selectman were at the meeting with the Wilton Select Board. Ms. LaPlante added that Wilton is the sponsor  
84 agency, no disrespect to Lyndeborough but it is originating with Wilton and without their support, we cannot have an SRO. It  
85 was requested to let the Board know when the follow up meeting is scheduled.

86 **ii. Principal's Report**

87 Principal Ronning reported with Assistant Principal Gosselin. Principal Ronning thanked the facilities crew, they have been  
88 outstanding and being new, he spoke of the tremendous welcome he has received. He has had several meetings, met with the  
89 Police, Fire Chief of Wilton and has calls out to Lyndeborough; he wants to make sure we start the year off on the same page  
90 and reviews emergency procedures. He spoke of wanting to expand the summer program next year, as it has been successful this  
91 summer. He attended the NH Learning Institute with teacher Bill Comerford to talk and share ideas with others regarding  
92 engaging students in math. It is about understanding it and applying it. He spoke of advanced placement scores, 3 or above may  
93 receive college credit, which would save money for parents cutting down the tuition cost. We are still looking to fill 4 teaching  
94 positions and have met with Milford, and High Mowing. We will be bringing up our program of study and schedule to High  
95 Mowing to see what we can do and we are looking at all possibilities such as combining classes, calling colleagues, and calling  
96 retired teachers. We are not waiting for things to happen but are being proactive. Ms. Gosselin has been outstanding and is a  
97 huge asset to the school and district. Cam Taber, the Athletic Director has been at NHIAA for a couple of days seeing how the  
98 organization works. We have a coaches meeting tomorrow night to go over expectations and make sure they are aware and  
99 updating the coaches handbook and having the high excellence we want. The district is doing a book study; it delivers strategies  
100 and creates an environment that is conducive to learning. Regarding the student handbooks, there are a lot of things we mirrored  
101 between the schools for consistency throughout the district. He is looking for ways to move the school/district forward. One  
102 thing he wanted to make members aware of is as of July 1 a law went into effect, the naturalization exam is one all graduating  
103 seniors are required to take, and must get a 70% or better and pass the competencies. Parents cannot opt out of this exam. He  
104 congratulated the Dance Team who went to camp, did a wonderful job, and came back with 3 trophies. He informed members  
105 there would be 2 dates to register new students at WLC, August 21, 7am-2pm and August 24, 3pm-7pm.

107 Associate Principal Fuller reiterated what Superintendent Weaver said as far as appreciation for the facilities staff, office staff  
108 and interventionists who are working so hard this summer. The facilities look great and kids are engaged in learning 3-4 days a  
109 week at LCS and FRES. The administrative team has been working collaboratively on schedules making them informative and  
110 impactful.

111 **iii. Curriculum Coordinator's Report**

112 Ms. Dignan reported teachers are working on an ongoing assessment project, which included foundations of math, and breaking  
113 math down to building blocks. One teacher commented it was LTRS training for math. We talked about how we will share the  
114 information with the other teachers and have started making plans for that. In addition to math, ELA and social studies are on the  
115 district website, art has scope and sequence completed and FACS 6-8 are ready to go out. A question was raised if there is  
116 another way to access the curriculum documents, could they be in PDF vs. Google documents. Mr. Buroker responded as far as  
117 the website goes it doesn't care what files you load. Ms. Dignan noted it might be a bit of work to convert the (about) 100  
118 documents loaded on the website. She suggested using your SAU email to open them but confirms you should not have to do  
119 that they should be opening.

120 **b. Letters/Information**

121 **i. Enrollment**

122 Superintendent asked if there were any questions regarding last year enrollment. None heard.

123 **ii. General Assurances**

124 Superintendent asked if there were any questions regarding general assurances. Ms. Anzalone questioned if this was something  
125 we can bring up during the time of the Delegate Assembly. Chair Golding noted we still need to ask for a volunteer to attend. He  
126 believes the Assembly is on October 6. He later clarified it was October 14. He believes that the time to submit resolutions has  
127 closed. Ms. Anzalone spoke that we want to make sure, if we are getting federal funds that it does not go toward lobbying. It  
128 sounds like our payment to them is an issue. She wonders how we can address this. Superintendent spoke that the easiest way  
129 may be to have the school board vote to either continue being a member or not. We have tried to get them to consider it the last  
130 couple of years. We were clear about not having our money mixed in with membership. Maybe we need to have that discussion  
131 again and the Board needs to decide if we want to continue the membership. Last year we delayed the payment because we  
132 didn't have this issue resolved. We can put it on the next agenda and if we need to take a vote, we can do it then. We will get the  
133 date it is due and can ask for a delay. It was noted there are parents in this town that love to fund raise. Chair Golding agreed to  
134 put this on the next agenda. Ms. Anzalone noted we could look into other organizations that do this type of thing.

135 **iii. School Board Goals Document**

136 Superintendent reported at the workshop we talked about a couple of things, once we agree to do the district wide goals we need  
137 to quantify it and measure it to be like a report card for the district. First, if we accept the 2 broad goals, then leadership will talk  
138 about how to quantify it. A suggestion was made to add employee retention and come up with ideas on how to do that.  
139 Superintendent responded he did include that and one data point is "are we able to recruit and retain". How do we measure that  
140 and what we are doing intentionally to recruit and retain staff? A suggestion was made to add goals around our facilities and  
141 fiscal responsibility, if there are areas in need of improvement we can show we have these and are spending money as we said  
142 we would and can show the community. Superintendent noted we could add this and revisit at the next meeting. We will call it  
143 fiscal responsibility and under that, we can say work with community to manage the CIP, we will need a data point to measure it  
144 and then the Board can adopt the broad goals and we can implement them. Chair Golding suggested presenting it at the next  
145 meeting and hopefully we will have the full board. It was suggested to include celebrate our successes publicly. Superintendent  
146 responded we need to be able to answer how we will do that, how are we recognizing them. It was suggested to put it in the  
147 newspaper, on the website and at selectmen meetings.

148 **VI. ACTION ITEMS**

149 **a. Approve Minutes of Previous Meetings**

150 *A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Ms. Anzalone to approve the minutes of June 13, 2023 as*  
151 *written.*

152 *Voting: roll call vote, five ayes; one abstention from Mr. LoVerme, motion carried.*

153 *A MOTION was made by Ms. Anzalone and SECONDED by Ms. Foss to approve the minutes of June 27, 2023 as written.*

154 *Voting: roll call vote, three ayes; three abstentions from Mr. LoVerme, Ms. Cloutier-Cabral, Mr. Lavoie*

155 *A MOTION was made by Ms. Anzalone and SECONDED by Ms. Foss to approve the minutes of the Board Workshop on June*  
156 *27, 2023 as written.*

157 *Voting: roll call vote, three ayes; three abstentions from Mr. LoVerme, Ms. Cloutier-Cabral, Mr. Lavoie*

158 **b. Approval of Projects from Capital Reserve**

159 Ms. LaPlante reported that the School Board are the agents to expend from the capital reserve accounts. We have 3 projects: the  
160 roof at WLC \$91,000, currently working on the art room renovation upwards of \$40,000 is approved and not approved is the b-  
161 wing bathrooms at \$45,000. Once complete we will come back and get approval for the spending those funds, this is just a heads  
162 up.

163 **VII. POLICIES**

164 Ms. Cloutier-Cabral reported the committee met on June 22 and we went over the policies before us tonight.

165 **a. 4<sup>th</sup> Read**

166 **i. BBBF-Student Board Members**

167 Mr. Lavoie reported this policy is back for a 4<sup>th</sup> read, some language had been changed to make it more accessible for kids and  
168 allowing one member from MS and HS. The policy is mostly state driven and worded in a certain way; we did not make many  
169 changes to it.

170 *A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Ms. Anzalone to approve policy BBBF-Student Board*  
171 *Members as written.*

172 *Voting: via roll call vote, six ayes, motion carried unanimously.*

173 **b. 1<sup>st</sup> Read**

174 **i. JICK-Pupil Safety and Violence Prevention-Bullying**

Mr. Lavoie reviewed this is another 1<sup>st</sup> read, this has to do with pupil safety and bullying. He does not believe much was changed with this policy. He asked for input from members, none heard. This policy will return for a 2<sup>nd</sup> reading.

**ii. DAF-6-Inventory Management and Supplies Purchased with Federal Funds**

Mr. Lavoie reported there had been some discussion on this policy and we had asked if this was current practice. There had been question if we needed to have this policy. Ms. LaPlante voiced it is good to have this on file. We are mindful of our inventory and how we do this. She is sure even if it is not required, she believe at some point it will be. She confirms it is current practice, Mr. Buroker uses AssetTiger to track and we do not purchase inventory in excess of \$5,000 per unit. No objections having this policy return for a 2<sup>nd</sup> read.

**iii. DAF-11-Sub-Recipient Monitoring and Management**

This policy is a 1<sup>st</sup> read. No questions or objections for bringing it back for a 2<sup>nd</sup> read.

**iv. BEDDA-Board Meeting-Rules of Procedure & Order**

Mr. Lavoie reported this policy is regarding board meeting rules of procedure and order. We have discussed this a little bit. This is the 1<sup>st</sup> read. It was noted that it is a sample policy from NHSBA. No questions or objections having this policy return for a 2<sup>nd</sup> read.

**v. JCLD-R-Procedures for Administering Medication to Students**

Ms. Cloutier-Cabral reported this policy has not been looked at since 2010. Some revisions were made. It is a state required policy. She reviewed section C of the policy. No objection for a 2<sup>nd</sup> reading.

**vi. JLCA-Physical Examinations of Students**

Ms. Cloutier-Cabral reported the revisions are highlighted; there are also some deletions, which are identified as cross outs. Additions have been made included "conditional enrollment", "homeless students" and "unaccompanied youth". This is a 1<sup>st</sup> read and can be brought back for a 2<sup>nd</sup> read. A question was raised why it is an "opt-in" vs. "opt-out". Ms. Cloutier-Cabral responded there are things offered at school such as the Lions Club offers vision screenings, instead of opting out of it you would opt-in so that it does not just happen. No objection heard to bring this back for a 2<sup>nd</sup> read.

**c. Withdrawals**

**i. JLCA-R-Family Physicians Report of Physical Examination**

This form is not used. It is up for withdrawal.

*A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Mr. Lavoie to withdraw policy JLCA-R-Family Physician's Report of Physical Exam.*

*Voting: via roll call vote, four ayes, two abstentions from Chairman Golding and Mr. LoVerme; motion carried.*

**ii. JAA-Allergy Management Policy**

Ms. Cloutier-Cabral noted this policy was adopted in 2012. It was noted it is up for withdrawal. It is believed that this is in place in the handbook and there was an opportunity for conflict as well as it being covered in another policy.

*A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Mr. Lavoie to withdraw policy JAA-Allergy Management Policy.*

*Voting: via roll call vote, four ayes, two abstentions from Chairman Golding and Mr. LoVerme; motion carried.*

**VIII. SCHOOL HANDBOOKS**

Principal Ronning voiced that they worked together on the handbooks to be consistent where we could. He reviewed some of the changes in the WLC handbook such as code of conduct, student expectations are worded in a positive way with I statements (I will take care of our campus and our resources, I will engage in healthy, positive dialogue and interactions). All the new information is highlighted and the strikeouts are language removed. He informed the members deliveries such as "Door Dash" are not being allowed, this will be communicated to parents and students. If there are any rules in here that parents or students are concerned about, he is happy to listen to the concerns. We have a student leadership team and council; it is important we come together on these issues. Another key change is all personal electronic devices should be turned off, no cell phones allowed out during the school day. The student dress code will be enforced, shirts showing midriff will not be allowed; we will talk about this, if you work at Dunkin Donuts you have to dress a certain way and students need to understand there is a time and a place. When you are at home, you dress a certain way and when you are at school you dress a certain way. We want to promote students with a grade C or better and we will grant privileges as we move through the school year. When you are doing the right things, we will recognize and celebrate those things. Lastly, there is a link to the Program of Studies and within that; we are not going to be doing the "top 10". There are 24 students right now in the graduating class and if we have top 10, that is about half the class. We want to move toward Latin Honors, Cum Laude, Magna Cum Laude, and Summa Cum Laude. There are currently 137 HS students registered and 118 MS students registered. A brief discussion was had regarding student parking and students in good standing being eligible. He voiced I think we can grant them permission in the beginning. It was noted that parents might have concerns, Mr. Ronning agrees. Mr. LoVerme noted it puts the burden on parents to make sure their kids do the work or take the bus. He agrees with this and not allowing "Door Dash". He noted teachers are the biggest offenders when it comes to cell phones and it should not be allowed, he spoke of the dress code. If a teacher does not dress professional, how can you hold students to these standards? Ms. LaPlante added with regard to Door Dash, it is in competition with the FDA Nutrition program.

It was noted if they can buy Door Dash, they could buy lunch in the cafeteria. Mr. Lavoie voiced he is happy to hear of the no electronics policy and has spoken to a principal in another district and he recommends making sure teachers follow the policy too otherwise it ruins the entire program. That principal saw an increase in grades and overall behavior after doing it. One argument he heard from parents was how I contact my child if there was an emergency or during school; the same way as years ago, call the front office. Kudos for putting this in place although there may be some push back from parents. Mr. LoVerme added the reason that electronic devices were allowed in school was for kids to do research and now they all have computers; it should have gone away years ago. Assistant Principal Gosselin confirmed at WLC we are a one-to-one school, all the students have a Chromebook. There was a brief discussion about privileges. Principal Ronning expressed he thinks all students need to know if they do all the right things, they are rewarded. The privileges may be different though just like when your children are 16 there are different privileges than when they are 18. He was asked if he has staff buy in regarding the cell phones. He confirms he does, the leadership team worked with them to be able to do this and has talked to some parents and community members who were all onboard. In regard to staff doing what they are supposed to be doing, we need to hold one another accountable. Chair Golding noted he appreciates the change in the Top 10 based on the size of the class. Mr. LoVerme commented on the cover of the WLC handbook and suggested it is more for athletics, he would like to see the crest that the Superintendent did and have it be presented to the Board; it pushes academics. Principal Ronning confirms the final will be proof read. Appreciation was voiced that we are moving toward education and taking away distractions.

Associate Principal and Ms. Dignan report working all together as a team to align the handbooks in the district. The FRES/LCS handbook needed a lot of clean up. They added a LCS staff directory and made it uniform; they added hyperlinks for the policies as opposed to printing them. Parents can go online, look, and see any updates. The Vision of a Graduate was added, who to call page, bus contact, and building usage. One thing they mirrored from WLC's handbook was the parent acknowledgement page. A chart was added to the discipline page, times were modified for discipline and behavior infractions were modified. The "think sheet" has not been used in a long time, we want students to enjoy writing and not be used as a punishment. On page 29, the words "learning profiles" had been used and we changed that to report cards to make it uniform and align with WLC; it is also the common language people use. Overall, clean up was done to match fonts etc. Appreciation was voiced for the work that was done.

## **IX. COMMITTEE REPORTS**

### **i. Technology Committee**

Chairman Golding reviewed the committee met on the 1<sup>st</sup>. They discussed AI (artificial intelligence) and what the future of this is and what we will do about it. We reviewed the Technology Plan; if anyone wants a copy please see Mr. Buroker. They had a presentation from Alma, giving us a quick demonstration on what the parent side of Alma (new student information system) looks like as opposed to PowerSchool. The Board will have a presentation in September.

## **X. RESIGNATIONS / APPOINTMENTS / LEAVES**

### **a. FYI-New Hire-Kathleen Mukavetz-ABA Therapist**

### **b. FYI-New Hire-Megan Nantel-Food Service Director**

Superintendent reviewed the new hires.

### **• Appointment-Isabelle Lanzlinger-HS English Teacher**

Superintendent reviewed the recommendation for nomination of Isabelle Lanzlinger.

*A MOTION was made by Mr. LoVerme and SECONDED by Ms. Cloutier-Cabral to accept the recommendation and appoint Ms. Isabelle Lanzlinger as HS English Teacher at WLC, Bachelors, Step 1, salary of \$38,000.*

*Voting: via roll call vote, five ayes, one nay from Mr. LoVerme, motion carried.*

## **XI. PUBLIC COMMENTS**

The public comment section of the agenda was read.

Tatiana Franko voiced that she is delighted with every point Principal Ronning made, that really gives her a lot of hope for WLC. As he said there should be a dress code for students and as Mr. LoVerme reiterated there is also a need for a staff dress code. In this day and age of full body tattoos and multiple piercings, a dress code should not just address clothing but strange hairdos, tattoos, hair color; it is a wrong example of what attire should look like. She notes she is older and acknowledged this may not be popular but finds it to be a problem and hopes it will be addressed and a dress code implemented to include all those things.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment. None heard.

## **XII. SCHOOL BOARD MEMBER COMMENTS**

Mr. LoVerme voiced in the 12 years he has been on the Board, this is the most exciting school year he has seen. We have 2 principals that he believes will make a difference. As far as the dress code, we made a change to that policy which was only

supposed to last a year due to COVID. It should have been back in place but that has not happened. He looks forward to meeting the new principal one on one, and volunteered to help the new food service director during the week after 5.

Ms. Anzalone echoes Mr. LoVerme's comments especially with the changes she is hearing at WLC. The handbooks and cell phones, she has no problem with, the parking privileges, her kids know if their grades drop, they will not drive a car to school. She is looking forward to starting the school year but notes Principal Ronning may get some push back.

Superintendent clarified the dress code policy was "unsuspended" on August 1. He was requested to get some feedback for the Policy Committee and believes they may be looking at it.

Mr. Lavoie gave kudos to the School Board, we did a lot of work in the last sessions, made improvements to the cafeteria, outside of LCS and there were a number of other projects as well. Kudos to the board members and a round of applause was given for Mr. Erb and Ms. LaPlante. He is happy to report a lot of things were done and it is noticeable especially driving up 31 with everyone working on LCS. Great job everyone.

Ms. Cloutier-Cabral commented the facilities are shaping up nicely, she was at FRES yesterday and it was great to see everything looking so nice. This was a good meeting, great reporting and she is looking forward to another great year.

Ms. Foss concurs with what Ms. Cloutier-Cabral said, it sounds like everyone is working very hard and she appreciates that. She wishes good luck to everyone with the coming year.

Chair Golding thanked Associate Principal Fuller and Principal Ronning, Assistant Principal Gosselin and Curriculum Coordinator Ms. Dignan. He commented that he enjoys what Ms. Dignan has been doing so far. Mr. Erb and his team have done a fantastic job, he knows we have been pushing a lot and most of it has been done. He voiced appreciation.

### **XIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**

*A MOTION was made by Mr. LoVerme and SECONDED by Ms. Cloutier-Cabral to enter Non-Public Session to review the non-public minutes, discuss personnel and student matters RSA 91-A: 3 II (C) at 8:24pm.*

*Voting: via roll call vote, six ayes, motion carried unanimously.*

### **RETURN TO PUBLIC SESSION**

The Board entered public session at 10:02pm.

*A MOTION was made to seal the non-public session minutes by Ms. Anzalone and SECONDED by Mr. LoVerme.*

*Voting: via roll call vote, six ayes, motion carried unanimously.*

A brief discussion was had regarding adding "Old Business" to the Board agendas to be placed after adjustments and before public comment. Old business items should be items that are pending such as the SRO, not things that we have directed to be done like vape detectors, only outstanding items. The next agenda's old business should be, SRO, boilers, tennis courts, architect for B-wing bathrooms and outstanding vacancies.

Mr. LoVerme would like regarding bids the names of companies that contact was attempted or made and outcome. Ms. Anzalone would like to know if the vacancies are not filled how it is being addressed to make it work.

### **XIV. ADJOURNMENT**

*A MOTION was made by Mr. LoVerme and SECONDED by Ms. Anzalone to adjourn the Board meeting at 10:08pm.*

*Voting: via roll call vote, six ayes, motion carried unanimously.*

*Respectfully submitted,*

*Kristina Fowler*

## ***JICK - PUPIL SAFETY AND VIOLENCE PREVENTION-Bullying***

***Category: Priority/Required by Law***

***See also JIC, JICD, IHBA***

### **I. Definitions (RSA 193-F:3)**

**1. Bullying.** Bullying is hereby defined as a single significant incident or a pattern of incidents involving a written, verbal, or electronic communication, or a physical act or gesture, or any combination thereof, directed at another pupil which:

- (1) Physically harms a pupil or damages the pupil's property;
- (2) Causes emotional distress to a pupil;
- (3) Interferes with a pupil's educational opportunities;
- (4) Creates a hostile educational environment; or
- (5) Substantially disrupts the orderly operation of the school.

Bullying shall also include actions motivated by an imbalance of power based on a pupil's actual or perceived personal characteristics, behaviors, or beliefs, or motivated by the pupil's association with another person and based on the other person's characteristics, behaviors, or beliefs.

**2. Cyberbullying.** Cyberbullying is defined as any conduct defined as "bullying" in this policy that is undertaken through the use of electronic devices. For purposes of this policy, any references to the term bullying shall include cyberbullying.

**3. Electronic devices.** Electronic devices include, but are not limited to, telephones, cellular phones, computers, pagers, electronic mail, instant messaging, text messaging, and websites.

**4. School property.** School property means all real property and all physical plant and equipment used for school purposes, including public or private school buses or vans.

Any reference in this policy to "parent" shall include parents or legal guardians. **II.**

### **Statement Prohibiting Bullying or Cyberbullying of a Pupil (RSA 193-F:4, II(a))**

The Wilton Lyndeborough Cooperative School Board is committed to providing all pupils a safe and secure school environment. This policy is intended to comply with RSA 193-F. Conduct constituting bullying and/or cyberbullying will not be tolerated and is hereby prohibited.

Further, in accordance with RSA 193-F:4, the District reserves the right to address bullying and, if necessary, impose discipline for bullying that:

- (1) Occurs on, or is delivered to, school property or a school-sponsored activity or event on or off school property; or
- (2) Occurs off of school property or outside of a school-sponsored activity or event, if the conduct interferes with a pupil's educational opportunities or substantially disrupts the orderly operations of the school or school-sponsored activity or event.

The Superintendent of Schools is responsible for ensuring that this policy is implemented.

### **III. Statement prohibiting retaliation or false accusations (RSA 193-F:4, II(b))**

#### **False Reporting**

A student found to have wrongfully and intentionally accused another of bullying may face discipline or other consequences, ranging from positive behavioral interventions up to and including suspension or expulsion.

A school employee found to have wrongfully and intentionally accused a student of bullying shall face discipline or other consequences be determined in accordance with applicable law, District policies, procedures and collective bargaining agreements.

#### **Reprisal or Retaliation**

The District will discipline and take appropriate action against any student, teacher, administrator, volunteer, or other employee who retaliates against any person who makes a good faith report of alleged bullying or against any person who testifies, assists, or participates in a proceeding or hearing relating to such bullying.

1. The consequences and appropriate remedial action for a student, teacher, school administrator or school volunteer who engages in reprisal or retaliation shall be determined by the Principal after consideration of the nature, severity and circumstances of the act, in accordance with law, Board policies and any applicable collective bargaining agreements.
2. Any student found to have engaged in reprisal or retaliation in violation of this policy shall be subject to measures up to, and including, suspension and expulsion.
3. Any teacher or school administrator found to have engaged in reprisal or retaliation in violation of this policy shall be subject to discipline up to, and including, termination of employment.
4. Any school volunteer found to have engaged in reprisal or retaliation in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds.

#### **Process To Protect Pupils From Retaliation**

If the alleged victim or any witness expresses to the Principal or other staff member that he/she believes he/she may be retaliated against, the Principal shall develop a process or plan to protect that student from possible retaliation.

Each process or plan may be developed on a case-by-case basis. Suggestions include, but are not limited to, re-arranging student class schedules to minimize their contact, stern warnings to alleged perpetrators, temporary removal of privileges, or other means necessary to protect against possible retaliation.

### **IV. Protection of all Pupils (RSA 193-F:4, II(c))**

This policy shall apply to all pupils and school-aged persons on school district grounds and participating in school district functions, regardless of whether or not such pupil or school-aged person is a student within the District.

### **V. Disciplinary Consequences For Violations of This Policy (RSA 193-F:4, II(d))**



The district reserves the right to impose disciplinary measures against any student who commits an act of bullying, falsely accuses another student of bullying, or who retaliates against any student or witness who provides information about an act of bullying.

In addition to imposing discipline under such circumstances, the board encourages the administration and school district staff to seek alternatives to traditional discipline, including but not limited to early intervention measures, alternative dispute resolution, conflict resolution and other similar measures.

## **VI. Distribution and Notice of This Policy (RSA 193-F:4, II(e))**

### **Staff and Volunteers**

All staff will be provided with a copy of this policy annually. The Superintendent may determine the method of providing the policy (employee handbook, hard copy, etc.)

The Superintendent will ensure that all school employees and volunteers receive annual training on bullying and related district's policies.

### **Students**

All students will be provided with a copy of this policy annually. The Superintendent may determine the method of providing the policy (student handbook, mailing, hard copy, etc.)

Students will participate in an annual education program which sets out expectations for student behavior and emphasizes an understanding of harassment, intimidation, and bullying of students, the District's prohibition of such conduct and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

The Superintendent, in consultation with staff, may incorporate student anti-bullying training and education into the district's curriculum, but shall not be required to do so.

### **Parents**

All parents will be provided with a copy of this policy annually. The Superintendent may determine the method of providing the policy (parent handbook, mailing, etc.). Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately if they think their child is being bullied or is bullying other students;
4. Cooperate fully with school personnel in identifying and resolving incidents.

### **Additional Notice and School District Programs**

The Board may, from time to time, host or schedule public forums in which it will address the anti-bullying policy, discuss bullying in the schools, and consult with a variety of individuals including teachers, administrators, guidance counselors, school psychologists and other interested persons.

## **VII. Procedure for Reporting Bullying (RSA 193-F:4, II(f))**

At each school, the Principal shall be responsible for receiving complaints of alleged violations of this policy.

### **Student Reporting**

1. Any student who believes he or she has been the victim of bullying should report the alleged acts immediately to the Principal. If the student is more comfortable reporting the alleged act to a person other than the Principal, the student may tell any school district employee or volunteer about the alleged bullying.
2. Any school employee or volunteers who witnesses, receives a report of, or has knowledge or belief that bullying may have occurred shall inform the Principal as soon as possible, but no later than the end of the that school day.
3. The Principal may develop a system or method for receiving anonymous reports of bullying. Although students, parents, volunteers and visitors may report anonymously, formal disciplinary action may not be based solely on an anonymous report. Independent verification of the anonymous report shall be necessary in order for any disciplinary action to be applied.
4. The administration may develop student reporting forms to assist students and staff in filing such reports. An investigation shall still proceed even if a student is reluctant to fill out the designated form and chooses not to do so.
5. Upon receipt of a report of bullying, the Principal shall commence an investigation consistent with the provisions of Section XI of this policy.

### **Staff Reporting**

1. An important duty of the staff is to report acts or behavior that they witness that appears to constitute bullying.
2. All district employees and volunteers shall encourage students to tell them about acts that may constitute bullying. For young students, staff members may provide direct assistance to the student.
3. Any school employee or volunteers who witnesses, receives a report of, or has knowledge or belief that bullying may have occurred shall inform the Principal as soon as possible, but no later than the end of the that school day.
4. Upon receipt of a report of bullying, the Principal shall commence an investigation consistent with the provisions of Section XI of this policy.

## **VIII. Procedure for Internal Reporting Requirements (RSA 193-F:4, II(g))**

In order to satisfy the reporting requirements of RSA 193-F:6, the Principal or designee shall be responsible for completing all New Hampshire Department of Education forms and reporting documents of substantiated incidents of bullying. Said forms shall be completed within 10 school days of any substantiated incident. Upon completion of such forms, the Principal or designee shall retain a copy for himself and shall forward one copy to the Superintendent. The Superintendent shall maintain said forms in a safe and secure location.

## **IX. Notifying Parents of Alleged Bullying (RSA 193-F:4, II(h))**

The Principal shall report to the parents of a student who has been reported as a victim of bullying and to the parents of a student who has been reported as a perpetrator of bullying within 48 hours of receiving the report. Such notification may be made by telephone, writing or personal conference. The date, time, method, and location (if applicable) of such notification and communication shall be noted in the report. All notifications shall be consistent with the student privacy rights under the applicable provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA).

#### **X. Waiver of Notification Requirement (RSA 193-F:4, II(i))**

The Superintendent may, within a 48 hour time period, grant the Principal a waiver from the requirement that the parents of the alleged victim and the alleged perpetrator be notified of the filing of a report. A waiver may only be granted if the Superintendent deems such a waiver to be in the best interest of the victim or perpetrator. Any waiver granted shall be in writing. *Granting of a waiver shall not negate the school's responsibility to adhere to the remainder of its approved written policy.*

#### **XI. Investigative Procedures (RSA 193-F:4, II(j))**

1. Upon receipt of a report of bullying, the Principal shall, within 5 calendar days, initiate an investigation into the alleged act. If the Principal is directly and personally involved with a complaint or is closely related to a party to the complaint, then the Superintendent shall direct another district employee to conduct the investigation.
2. The investigation may include documented interviews with the alleged victim, alleged perpetrator and any witnesses. All interviews shall be conducted privately, separately and shall be confidential. Each individual will be interviewed separately and at no time will the alleged victim and perpetrator be interviewed together during the investigation.
3. If the alleged bullying was in whole or in part cyberbullying, the Principal may ask students and/or parents to provide the District with printed copies of e-mails, text messages, website pages, or other similar electronic communications.
4. A maximum of 10 calendar days shall be the limit for the initial filing of incidents and completion of the investigative procedural steps.
5. Factors the Principal or other investigator may consider during the course of the investigation, including but not limited to:

Description of incident, including the nature of the behavior;

How often the conduct occurred;

Whether there were past incidents or past continuing patterns of behavior;

The characteristics of parties involved, (name, grade, age, etc.);

The identity and number of individuals who participated in bullying behavior;

Where the alleged incident(s) occurred;

Whether the conduct adversely affected the student's education or educational environment;

Whether the alleged victim felt or perceived an imbalance or power as a result of the reported incident; and

The date, time and method in which parents or legal guardians of all parties involved were contacted.

6. The Principal shall complete the investigation within 7 calendar days of receiving the initial report. If the Principal needs more than 7 calendar days to complete the investigation, the Superintendent may grant an extension of up to 7 calendar days. In the event such extension is granted, the Principal shall notify in writing all parties involved of the granting of the extension.

7. Whether a particular action or incident constitutes a violation of this policy shall require a determination based on all facts and surrounding circumstances and shall include recommended remedial steps necessary to stop the bullying and a written final report to the Principal.

8. Students who are found to have violated this policy may face discipline in accordance with other applicable board policies, up to and including suspension. Students facing discipline will be afforded all due process required by law.

9. Consistent with applicable law, the District will not require or request that a student disclose or provide to the District the student's username, password or other authenticating information to a student's personal social media account. However, the District may make a request to a student or a student's parent/guardian that the student voluntarily share printed copies of specific information from a student's personal social media account if such information is relevant to an ongoing District investigation.

## **XII. Response to Remediate Substantiated Instances of Bullying (RSA 193-F:4, II(k))**

Consequences and appropriate remedial actions for a student or staff member who commits one or more acts of bullying or retaliation may range from positive behavioral interventions up to and including suspension or expulsion of students and dismissal from employment for staff members.

Consequences for a student who commits an act of bullying or retaliation shall be varied and graded according to the nature of the behavior, the developmental age of the student, and the student's history of problem behaviors and performance. Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim, and take corrective action for documented systematic problems related to bullying.

Examples of consequences may include, but are not limited to:

- Admonishment
- Temporary removal from classroom
- Deprivation of privileges
- Classroom or administrative detention
- Referral to disciplinarian
- In-school suspension
- Out-of-school suspension
- Expulsion

Examples of remedial measures may include, but are not limited to:

- Restitution

- Mediation
- Peer support group
- Corrective instruction or other relevant learning experience
- Behavior assessment
- Student counseling
- Parent conferences

In support of this policy, the Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying. The Board encourages the Superintendent to work collaboratively with all staff members to develop responses other than traditional discipline as a way to remediate substantiated instances of bullying.

### **XIII. Reporting of Substantiated Incidents to the Superintendent (RSA 193-F:4, II(l))**

The Principal shall forward all substantiated reports of bullying to the Superintendent upon completion of the Principal's investigation.

### **XIV. Communication With Parents Upon Completion of Investigation (RSA 193-F:4, II(m))**

1. Within two school days of completing an investigation, the Principal will notify the students involved in person of his/her findings and the result of the investigation.
2. The Principal will notify via telephone the parents of the alleged victim and alleged perpetrator of the results of the investigation. The Principal will also send a letter to the parents within 24 hours again notifying them of the results of the investigation.
3. If the parents request, the Principal shall schedule a meeting with them to further explain his/her findings and reasons for his/her actions.
4. In accordance with the Family Educational Rights and Privacy Act and other law concerning student privacy, the District will not disclose educational records of students including the discipline and remedial action assigned to those students and the parents of other students involved in a bullying incident.

### **XV. Appeals**

A parent or guardian who is aggrieved by the investigative determination letter of the principal or his/her designee may appeal the determination to the Superintendent for review. The appeal shall be in writing addressed to the Superintendent, shall state the reason(s) why the appealing party is aggrieved, and the nature of the relief they seek. The Superintendent shall not be required to re-investigate the matter and shall conduct such review as he/she deems appropriate under the circumstances.

It is in the best interests of students, families and the District that these matters be promptly resolved. Therefore, any such appeal to the Superintendent shall be made within ten (10) calendar days of the parent/guardian's receipt of the investigative determination letter of the principal or his/her designee. The Superintendent shall issue his/her decision in writing.

If the parent or guardian is aggrieved by the decision of the Superintendent, they may appeal the decision to the school board within ten (10) calendar days of the date of the parent/guardian's receipt of the Superintendent's decision. An appeal to the Superintendent shall be a prerequisite to any appeal to the School Board. The appeal to the School Board shall be in writing, addressed to School Board Chair in care of the Superintendent, shall state the reason(s) why the appealing party is aggrieved, and the nature of the relief they seek.

An aggrieved parent/guardian has the right to appeal the final decision of the local School Board to the State Board within thirty (30) calendar days of receipt of the written decision of the local School Board in accordance with RSA 541-A and State of New Hampshire Department of Education Regulations set forth in ED 200. The State Board may waive the thirty-day requirement for good cause shown, including, but not limited to, illness, accident, or death of a family member.

#### **XVI. School Officials (RSA 193-F:4, II(n))**

The Superintendent of schools is responsible for ensuring that this policy is implemented. *Notification that the Superintendent had evoked a waiver as stated in section X will be provided to the School Board at the next scheduled meeting in non-public. No identifying details will be provided to the Board.*

#### **XVII. Capture of Audio Recordings on School Buses**

Pursuant to RSA 570-A:2, notice is hereby given that the Board authorizes audio recordings to be made in conjunction with video recordings of the interior of school buses while students are being transported to and from school or school activities. The Superintendent shall ensure that there is a sign informing the occupants of school buses that such recordings are occurring.

#### **XVIII. Use of Video or Audio Recordings in Student Discipline Matters**

The District reserves the right to use audio and/or video recording devices on District property (including school buses) to ensure the health, safety and welfare of all staff, students and visitors. Placement and location of such devices will be established in accordance with the provisions of Policies EEAA, EEAE, and ECAF.

In the event an audio or video recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If an audio or video recording does become part of a student's education record, the provisions of Policy JRA shall apply.

The Superintendent is authorized to contact the District's attorney for a full legal opinion relative in the event of such an occurrence.

#### **Legal References:**

*RSA 189:70, Educational Institution Policies on Social Media*

*RSA 193-F:3, Pupil Safety and Violence Prevention Act*

*RSA 570-A:2, Capture of Audio Recordings on School Buses Allowed*

*NH Code of Administrative Rules, Section Ed 306.04(a)(8), Student Harassment*

***First Reading:*** June 2, 2010, August 8, 2023

***Second Reading:*** July 13, 2010

***Final Adoption:*** August 10, 2010

***Revision:*** *(insert date)*



## DAF 6 – INVENTORY MANAGEMENT-EQUIPMENT AND SUPPLIES PURCHASED WITH FEDERAL FUNDS

Equipment and supplies acquired (“property” as used in this policy DAF-6) with federal funds will be used, managed, and disposed of in accordance with applicable state and federal requirements. Property records and inventory systems shall be sufficiently maintained to account for and track equipment that has been acquired with federal funds. In furtherance thereof, the following minimum standards and controls shall apply to any equipment or pilferable items acquired in whole or in part under a Federal award until such property is disposed in accordance with applicable laws, regulations and Board policies:

- A. **“Equipment” and “Pilferable Items” Defined:** For purposes of this policy, “equipment” means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of \$5,000, or the capitalization level established by the District for financial statement purposes. “Pilferable items” are those items, *regardless of cost*, which may be easily lost or stolen, such as cell phones, tablets, graphing calculators, software, projectors, cameras and other video equipment, computer equipment and televisions.
- B. **Records:** The Superintendent shall maintain records that include a description of the property; a serial number or other identification number; the source of the funding for the property (including the federal award identification number (FAIN)); who holds title; the acquisition date; the cost of the property; the percentage of the federal participation in the project costs for the federal award under which the property was acquired; the location, use, and condition of the property; and any ultimate disposition data, including the date of disposition and sale price of the property.
- C. **Inventory:** No less than once every two years, they shall cause a physical inventory of all equipment and pilferable items to be taken and the results reconciled with the property records. Except as otherwise provided in this policy DAF-6, inventories shall be conducted consistent with Board Policy DID.
- D. **Control, Maintenance and Disposition:** The Superintendent shall develop administrative procedures relative to property procured in whole or in part with Federal funds to:
  - 1. prevent loss, damage, or theft of the property; any loss, damage, or theft must be investigated;
  - 2. to maintain the property and keep it in good condition; andto ensure the highest possible return through proper sales procedures, in those instances where the District is authorized to sell the property.

### Legal References:

42 USC 1751 - 66 National School Lunch Act  
2 CFR Part 180  
2 CFR Part 200; 200.0 - 200.99; 200.305; 200.313(d); 200.317-.326; 200.403-.406;  
200.413(a)-(c); 200.430; 200.431; 200.458; 200.474(b); 200 Appendix II  
7 CFR Part 210; 210.16; 210.19; 210.21; 215.14a; 220.16

**Legal References Disclaimer:** *These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

**First Reading:** August 8, 2023

**Second Reading:**

**Final Adoption:**



## DAF 11– SUB-RECIPIENT MONITORING AND MANGEMENT

When entering agreements involving the expenditure or disbursements of federal grant funds, the Wilton Lyndeborough Cooperative School District shall determine whether the recipient of such federal funds is a “contractor” or “subrecipient”, as those terms are defined in 2 CFR §200.23 and §200.93, respectively. See also guidance at 2 CFR §200.330 “Subrecipient and contractor determinations”. Generally, “subrecipients” are instrumental in implementing the applicable work program whereas a “contractor” provides goods and services for the District’s own use. Contractors will be subject to the District’s procurement and purchasing policies (e.g., DAF-3 relative to federal grant funds, DJE relative to bidding requirements for non-federal money projects, etc.). Subrecipients are subject to this Policy.

Under the UGG, the District is considered a "pass-through entity" in relation to its subrecipients, and as such requires that subrecipients comply with applicable terms and conditions (flow-down provisions). All subrecipients of Federal or State funds received through the District are subject to the same Federal and State statutes, regulations, and award terms and conditions as the District.

### **A. Sub-award Contents and Communication.**

In the execution of every sub-award, the District will communicate the following information to the subrecipient and include the same information in the sub-award agreement.

1. Every sub-award will be clearly identified and include the following Federal award identification:
  - a) Subrecipient name
  - b) Subrecipient’s unique ID number (DUNS)
  - c) Federal Award ID Number (FAIN)
  - d) Federal award date
  - e) Period of performance start and end date
  - f) Amount of federal funds obligated
  - g) Amount of federal funds obligated to the subrecipient
  - h) Total amount of the Federal award
  - i) Total approved cost sharing or match required where applicable
  - j) Project description responsive to FFATA
  - k) Name of Federal awarding agency, pass through entity and contact information
  - l) CFDA number and name
  - m) Identification of the award is R&D
  - n) Indirect cost rate for the Federal award
2. Requirements imposed by the District including statutes, regulations, and the terms and conditions of the Federal award.
3. Any additional requirements the District deems necessary for financial or performance reporting of subrecipients as necessary.
4. An approved indirect cost rate negotiated between subrecipient and the Federal government or between the pass-through entity and subrecipient.

5. Requirements that the District and its auditors have access to the subrecipient records and financial statements..
6. Terms and conditions for closeout of the sub-award.

**B. Subrecipient Monitoring Procedures.**

The Superintendent is responsible for having all the District project managers monitor subrecipients. The District will monitor the activities of the subrecipient to ensure the sub-award is used for authorized purposes. The frequency of monitoring review will be specified in the sub-award and conducted concurrently with all invoice submission.

Subrecipient monitoring procedures include:

1. At the time of proposal, assess the potential of the subrecipient for programmatic, financial, and administrative suitability.
2. Evaluate each subrecipient's risk of noncompliance prior to executing a sub-award. In doing so, the District will assess the subrecipient's:
  - a) Prior experience with the same or similar sub-awards.
  - b) Results of previous audits and single audit (if applicable).
  - c) New personnel or new or substantially changed systems.
  - d) The extent and results of Federal awarding agency monitoring.
3. Confirm the statement of work and review any non-standard terms and conditions of the sub-award during the negotiation process.
4. Monitor financial and programmatic progress and ability of the subrecipient to meet objectives of the sub-award. To facilitate this review, subrecipients are required to submit sufficient invoice detail and a progress report. The District project managers will encourage subrecipients to submit regular invoices.
5. Invoices and progress reports will be date stamped upon receipt if received in hard copy. A record of the date of receipt will be maintained for those invoices sent electronically.
6. In conducting regular oversight and monitoring, the District project managers will:
  - a) Verify invoices that include progress reports.
  - b) Review progress reports to ensure project is progressing appropriately and on schedule.
  - c) Compare invoice to agreement budget to ensure eligibility of costs and that costs do not exceed budget.
  - d) Review invoice to ensure supporting documentation is included and invoices costs are within the scope of work for the projects being invoiced.
  - e) Obtain report, certification and supporting documentation of local (non-federal)/in-kind match work from the subrecipient.
  - f) Review subrecipient match tasks for eligibility.
  - g) Initial the progress report and invoice confirming review and approval prior to payment.
  - h) Raise any concerns to the Superintendent.

7. The Superintendent, upon recommendation from the project's manager, will approve the invoice payment and will initial invoices confirming review and approval prior to payment.
8. Payments will be withheld from subrecipients for the following reasons:
  - a) Insufficient detail to support the costs billed;
  - b) Unallowable costs;
  - c) Ineligible costs; and/or
  - d) Incomplete work or work not completed in accordance with required specifications.
9. Verify every subrecipient is audited in accordance with 2 CFR §200 Subpart F – Audit Requirements.

**C. Subrecipient Project Files.** Subrecipient project files will contain, at a minimum, the following:

- a) Project proposal;
- b) Project scope;
- c) Progress reports;
- d) Interim and final products; and
- e) Copies of other applicable project documents as required, such as copies of contracts or MOUs.

**D. Audit Requirements.**

All subrecipients are required to annually submit their audit and Single Audit report to the District for review to ensure the subrecipient has complied with good accounting practices and federal regulations. If a deficiency is identified, the District will:

1. Issue a management decision on audit findings pertaining to the Federal award.
2. Consider whether the results of audits or reviews indicate conditions that necessitate adjustments to pass through entity's own records.

**E. Methodology for Resolving Findings.**

The District will work with subrecipients to resolve any findings and deficiencies. To do so, the District may follow up on deficiencies identified through on-site reviews, provision of basic technical assistance, and other means of assistance as appropriate.

The District will only consider taking enforcement action against non-compliant subrecipients in accordance with 2 CFR 200.339 when noncompliance cannot be remedied. Enforcement may include taking any of the following actions as appropriate:

- a) Temporarily withhold cash payments pending correction of the deficiency;
- b) Disallow all or part of the cost of the activity or action not in compliance;
- c) Wholly or partly suspend or terminate the sub-award;
- d) Initiate suspension or debarment proceedings;
- e) Withhold further Federal awards for the project or program; and/or
- f) Take other remedies that may be legally available.

**Legal References:**

42 USC 1751 - 66 National School Lunch Act

2 CFR Part 180

2 CFR Part 200; 200.0 - 200.99; 200.305; 200.313(d); 200.317-.326; 200.403-.406; 200.413(a)-(c); 200.430; 200.431; 200.458; 200.474(b); 200 Appendix II

7 CFR Part 210; 210.16; 210.19; 210.21; 215.14a; 220.16

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***First Reading: August 8, 2023***

***Second Reading:***

***Final Adoption:***

**BOARD MEETING - RULES OF PROCEDURE & ORDER***Category: Recommended**Related Policies: BEC, BEDA,  
BEDB, BEDC & BEDH***ADOPTION NOTES –*****This text box, and all highlights within the policy should be removed prior to adoption.***

- (a) *Except as provided in RSA 91-A with respect to open meetings and minutes, and the First Amendment relative to public comment, there are few requirements in statutes or regulations which dictate how a board should conduct its meetings. Rather, the rules of procedure or rules of order are a matter of local board policy. The contents of this policy are based upon NHSBA best practice guidelines for small deliberative bodies. We have offered this alternative policy after requests for something more specific than current sample BEDD, and clearer to those not traditional rules of order.*
- (b) *This policy is an ALTERNATIVE policy to NHSBA sample policy BEDD and procedures document BEDD-R. Boards adopting BEDDA should formally (i.e., vote to) REPEAL/WITHDRAW current BEDD and the corresponding BEDD-R. The “Recommended” designation above, does not place BEDDA over BEDD/BEDD-R, but rather to one election or the other.*
- (c) **{\*\*}** indicates reference to another NHSBA sample policy. A district should check its own current policies and codes to assure internal consistency.
- (d) *As with all sample policies, NHSBA recommends that each district carefully review this sample policy prior to adoption to assure suitability with the District’s own specific circumstances, organizational structures, etc., and current policies. Highlighted language or blank, underscored spaces indicate areas which Boards must change/complete to reflect local personnel titles, policy code references, duty assignments etc.*
- (e) *Withdrawn and earlier versions of revised policies should be maintained separately as permanent records of the District.*

**Purpose:** The purpose of this policy is to help promote effective and efficient board meetings.

**A. General Principles.**

1. Meeting rules should facilitate, rather than inhibit, the Board’s deliberation and decision-making process. The rules should be readily understandable and help keep meetings free from procedural quagmires.
2. All board members have equal rights, privileges and obligations in the deliberative and decision-making process. Meeting rules should help assure that each member is able to participate in the debate, and that no single member is able to dominate discussion to the exclusion of other members.
3. Every board member, and the public in attendance, has the right to hear what is going on at all times.
4. A meeting can deal effectively with only one specific matter at a time.

**BOARD MEETING - RULES OF PROCEDURE & ORDER**

5. Members have a right to know beforehand what they will be discussing and/or voting upon.
6. A school board meeting is a meeting at which the Board conducts its business. While board meetings are open to the public (except as provided under RSA 91-A:2 and 3), board meetings are not public hearings where the public has the right to speak. Public comment at board meetings shall be governed by Board Policy **BEDH**.

**B. Meeting Rules.**

1. The Board Chair shall preside over all meetings of the Board. In the Chair's absence the Vice Chair will preside, followed by the most senior member then present.
2. By majority vote, the Board can overrule any ruling of the presiding officer regarding the application of these rules. A board member can raise such a request by a "Point of Order", followed by a motion with respect to the specific decision.
3. The presiding officer may make adjustments to the agenda with the consent of the majority, whether by vote or otherwise. *[Districts should check their current agenda policy to remove or resolve any conflicting language. NHSBA's sample is BEDB].*
4. All speakers should be courteous and should speak on the issue then under discussion, not to the individuals raising them.
5. Each board member has the right to participate in discussion and debate if he/she wishes, before any other member may speak a second time.
6. No one may speak unless he or she has been recognized by the presiding officer. A board member may interrupt only to state a "Point of Order", "Point of Information" or "Point of Inquiry". The presiding officer will then recognize the member for the limited purpose of stating the point of order, etc..
7. The presiding officer may decide, on his/her own initiative, or upon request by a board member, to recognize a non-board member, to address the Board with respect to the matter then under discussion.
8. Agenda items requiring action by the Board should be preceded by a specific motion, clearly articulated, followed by a second. Motions should address only one issue or idea. If a motion is complex, or has conditions, the motion should be written out and read back by the Board's minute taker.
9. If a motion does not receive a second, then the motion is treated as if it were not considered by the Board. Such a matter may be raised again at a later date in accordance with the Board's agenda policy and rules.
10. When a motion is on the floor, no new topics should be debated, and no new motions will be accepted, other than the following motions addressing the main motion or the meeting itself:
11. As provided under RSA 91-A:2, II for open sessions, and 91-A:3, III for non-public sessions, no vote may be taken by secret ballot.

**BOARD MEETING - RULES OF PROCEDURE & ORDER**

12. The presiding officer should, in accordance with the duties of all board members, vote on every issue.
13. No item may be discussed or decided upon in non-public session except as provided under RSA 91-A:2 and 3. See also Board Policy **{\*\*}BEC{}**.

<b>Motion</b>	<b>Debatable</b>	<b>Votes Required to Pass</b>
Amend Motion	Yes	51%
Limit Debate (e.g., time limits or # of times each member may address the motion)	Non-debatable	2/3 (67%)
Call the question/close debate	Non-debatable	2/3 (67%)
Refer to Committee/Admin Study	Yes	51%
Postpone to a Later Time (Diff. day)	Yes	51%
Postpone Indefinitely (Kill)	Yes	51%
For roll call* vote <i>*All votes in non-public must be by roll call</i>	No	2 members
Recess	Non-debatable	51%
Adjourn	Non-debatable	51%

14. Abstentions are noted and counted, but do not affect the outcome of the vote.
15. Motions for reconsideration are not favored except when new circumstances exist or a perceived error has been made. Motions for reconsideration may only be raised at the same meeting as the original decision by a person who voted in favor of the original motion. Motions for reconsideration at a later meeting may only be considered when approved by a 3/5 super-majority, and only when the proposed motion is posted with the agenda for the subsequent meeting. Only one motion for reconsideration on an issue may be made at a meeting later than the meeting at which the original decision was made, irrespective of whether the first motion for reconsideration is successful. This provision shall only apply to the Board as constituted as of the date of the original decision.
16. The presiding officer may rule any member or other person out of order if such person disrupts the orderly conduct of a meeting, behaves in a disorderly manner, makes unlawful threats, willfully violates any of the above rules of order/procedure, or engages in any unprotected speech. If the board member or other person continues such behavior after being ordered by the presiding officer to cease, the presiding officer is authorized to request that a police officer, warn and then remove such person from the meeting and meeting location.



**BOARD MEETING - RULES OF PROCEDURE & ORDER****District Policy History:**

First reading: August 8, 2023

Second reading/adopted: \_\_\_\_\_

***District revision history:***

***Legal References Disclaimer:*** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

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***When adopting this sample or variation of the same, a District should not include highlights, the NHSBA history or NHSBA policy notes. The District should, to the extent possible, include its own adoption/revision history***

**NHSBA history:** New – alternative policy, July 2019.

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# JLCD-R - PROCEDURES FOR ADMINISTERING MEDICATION TO STUDENTS

*Category: Priority/Required by Law*

*Related Policies: EHB, JLCD & JLCE*

These administrative procedures are intended to implement School Board policy JLCD “Administering Medication to Students”. Pursuant to that policy, any medication, whether prescription or over-the-counter (“OTC”) administered to or taken by students during the school day or school activities shall comply with School Board policy JLCD and these procedures.

## A. Written Authorizations

1. Prescription medications. In order for prescription medications to be given at the school, the following shall occur:
  - a. The school nurse shall ensure that a written statement containing the following be on file in the student's health record:
    - i. The student's name;
    - ii. The name and signature of the licensed prescriber and contact numbers;
    - iii. The name, route and dosage of medication;
    - iv. The frequency and time of medication administration or assistance;
    - v. The date of the order; and
    - vi. A diagnosis, if not a violation of confidentiality;
  - b. The school nurse shall ensure that there is written authorization by the parent and/or guardian **or student that is over the age of 18. Authorization shall** contain:
    - i. The parent and/or guardian's **or student's** printed name and signature;
    - ii. A list of all medications the student is currently receiving, if not a violation of confidentiality or contrary to the request of the parent/guardian or student that such medication be documented; and
    - iii. Approval to have the school nurse administer the medication, the student to possess and self-administer and/or the principal or his designee assist the student with taking the medication; and
  - c. The school nurse shall ensure the authorization or other accessible documentation contains:
    - i. The parent and/or guardian's home and emergency phone number(s); and
    - ii. Persons to be notified in case of a medication emergency in addition to the parent or guardian and licensed prescriber.

## **JLCD-R - PROCEDURES FOR ADMINISTERING MEDICATION TO STUDENTS**

### **B. Delivery of Medication to School**

1. A parent, guardian or a parent/guardian-designated, responsible adult shall deliver all medication to be administered by school personnel to the school nurse or other responsible person designated by the school nurse as follows:
2. The prescription medication shall be in a pharmacy or manufacturer labeled container;
3. The school nurse or other responsible person receiving the prescription medication shall document the quantity of the prescription medication delivered; and
4. The medication may be delivered by another adult(s), provided that the nurse is notified in advance by the parent or guardian of the delivery and the quantity of prescription medication being delivered to school is specified.

### **C. Storage of Medication**

1. All medications shall be stored in their original pharmacy or manufacturer labeled containers, and in such a manner as to render them safe and prevent loss of efficacy. A single dose of medication may be transferred from this container to a newly labeled container for the purposes of field trips or school sponsored activities.
2. All medication to be administered by the school nurse shall be kept in a securely-locked cabinet which is kept locked except when opened to obtain medications. Medications requiring refrigeration shall be stored in a locked box in a refrigerator maintained at temperatures of 38 degrees to 42 degrees. Emergency medications may be secured in other locations readily accessible only to those with authorization.
3. No more than a 30-school day supply of the prescription for a student shall be stored at the school.
4. Consistent with N.H. Administrative Rule Ed. 311.02(k), each school nurse shall utilize a Student specific Medication Log documenting receipt and/or release of prescription or OTC medications provided by parents and/or guardians. The log will include the signatures of the staff member AND the parent and/or guardian receiving and/or releasing the medication.

### **D. Documentation & Communications Regarding Administration of Medication.**

1. The school nurse (or, in the school nurse's absence, the Principal/designee) will document the following information regarding medication taken by each student:
  - a. Name of medication taken/administered;
  - b. Dose and route of administration;
  - c. Date and time of administration;
  - d. Signature, initials, or electronic signature/verification of adults present; and

## JLCD-R - PROCEDURES FOR ADMINISTERING MEDICATION TO STUDENTS

- e. Other noteworthy comments or information relating to significant observations relating to prescriptions, a medication's adverse reactions, beneficial effects, etc.
2. If a student refuses to take or spills medication, or medication is lost or has run out, such shall be recorded.
3. Each school nurse shall develop and maintain a paper or electronic system to document the information required in paragraphs D.1 & 2. Such a system shall allow for secure communication of the information recorded in items D.1 & 2 to the child's parent/guardian and/or licensed prescriber.
4. The recording system shall allow additions, but must assure that the original information cannot be deleted. Any changes must be signed by the school nurse, principal or designee in conformance with Board policy DGA "Authorized Signatures".
5. The system shall assure retention of records in accordance with paragraph E of these procedures.

### C. Recording Provisions

~~(1) Each school will document the following information regarding medication taken by each student:~~

- ~~(a) Date and time of administration;~~
- ~~(b) Name of medication prescribed;~~
- ~~(c) Name of licensed prescriber;~~
- ~~(d) Signature or initials of adult present;~~
- ~~(e) Other comments.~~

~~(2) Each school shall keep a bound book with consecutively numbered pages, in which shall be recorded in ink, the medication taken by a student and will show: the date, time of administration, the kind and quantity of medicinal preparation, the name of the prescribing physician, and the signature or initials of adult present.~~

~~(3) If student refuses to take or spills medication, or medication is lost or has run out, such shall be recorded.~~

~~(4) Recording cannot be altered; if an error occurs, a line is to be drawn through the entry and correct data recorded in line below and signed.~~

~~(5) Such a record shall be available to representatives from the State Division of Public Health and/or State Department of Education.~~

~~(6) Each record should be kept in a designated place for a period of time consistent with the New Hampshire Department of Education's records retention schedule.~~

### E. Student Health Records

## JLCD-R - PROCEDURES FOR ADMINISTERING MEDICATION TO STUDENTS

Physicians' written orders and the written authorization of parents or guardians should be filed with the student's cumulative health record. An appropriate summary completed at least once every school year for each medication prescribed and taken should become part of the student's health record.

Student health records shall be retained in accordance with Board policy EHB and the District's Data/Records Retention Schedule, EHB-R, or any superseding statutes or regulations. Health records concerning students who receive special education services shall be retained according to the provisions of the Data/Records Retention Schedule pertaining to special education.

Records shall be available to representatives from the State Division of Public Health and/or State Department of Education to the extent consistent with the Family Education Rights and Privacy Act ("FERPA").

~~Physicians' written orders and the written authorization of parents or guardians should be filed with the student's cumulative health record and kept for a period of time as determined by the New Hampshire Department of Education's Records Retention Schedule. Health records concerning students who receive special education services should be retained as long as the student is in a special education program and there is district liability for the education of the student. An appropriate summary completed at least once every school year for each medication prescribed and taken should become part of the student's health record. The State law forbids any child for any reason to take medication without written permission of the child's Parent or legal Guardian. Permission slips are available in the Nurse's office.~~  
~~PARENTAL REQUEST FOR GIVING PRESCRIBED MEDICATION AT SCHOOL I~~  
request the Nurse or staff member assist my child, \_\_\_\_\_  
in taking his/her prescribed medication prescribed, \_\_\_\_\_

\_\_\_\_\_  
(Name of Medication) Prescription  
Number \_\_\_\_\_ Druggist \_\_\_\_\_  
Prescribed by Dr. \_\_\_\_\_ For the period from \_\_\_\_\_  
to \_\_\_\_\_ (Date) (Date) (Not more than one month of prescribed medicine may  
be stored in school.) The medication will be delivered directly to the School Nurse, Principal  
or designated staff member by the parent or guardian, if possible. The medication will be  
delivered in a container properly labeled with the student's name, the physician's name, the  
date of original prescription, name and strength of medication and directions for taking by  
the student. I, agree that by signing this request and "Hold Harmless" statement that I shall  
not hold liable any member of the school staff who is directed by me to assist my child in  
taking said medicine. Signature \_\_\_\_\_ (Parent/Legal  
Guardian)

***First Reading: June 2, 2010, August 8, 2023***

***Second Reading: July 13, 2010***

***Final Adoption: August 10, 2010***

***Revised:***

## JLCA - PHYSICAL EXAMINATIONS OF STUDENTS

*Category: Recommended*

*Related Policies: JFABD, JLC & JLCD*

*Related Forms: ~~JLCA-R~~ & JLCD-R*

***Withdraw JLCA-R: we do not use this form***

***Note: the Health form will be updated to reflect HB1244 and section G of this policy***

- A. **General.** Each child must have **written evidence** of a complete physical examination within one year preceding first entry to school. The Wilton-Lyndeborough Cooperative School Board recommends that **written evidence of a physical exam** **should** also be completed before entry into middle school and again before high school.

Parents of students transferring to the District must present **written evidence** ~~documentation~~ ~~evidencing~~ of meeting the physical examination requirement prior to or upon first entry into the District's schools. Failure to comply with this provision may result in exclusion from school for the child.

No child shall be excused from regular physical education except on the written notice of a duly licensed health care provider or on the written request of the parents, subject to the Superintendent's approval, in which case an alternative program shall be provided. The physical education teacher, school nurse, or principal, upon the request of the parents, may grant temporary excuses on a day-to-day basis.

- B. **Conditional Enrollment.** If an examination required under paragraph A above has not been performed within the preceding year, the school will accept documentation of an appointment for a physical examination within two months of enrollment, or other time deemed appropriate by the Superintendent.
- C. **Homeless Students and Unaccompanied Youth.** Pursuant to the McKinney-Vento Act and Board Policy JFABD, homeless students and/or unaccompanied youth, may enroll and attend school while the Homeless Liaison works with the family/student to obtain examinations or documentation of the same.
- D. **Special Examination.** – Pursuant to RSA 200:34 every child with a presenting problem and whom the school nurse, deems to require further evaluation, may be referred by the school nurse, with the consent of the principal, to the parents or guardian of said child for examination, and evaluation by an appropriate practitioner. If the parents fail or neglect to have said child so examined and fail to present the recommendations from said examiner within a reasonable period after the referral by the school, then said child may be examined by a qualified health care provider. In significant cases, the matter may be reported to DCYF pursuant to *JLF*.
- E. **Religious Exemption.** No medical examination shall be required of a child whose parent or guardian objects thereto in writing on the grounds such medical examination is contrary to his/her religious tenets and teachings.

## JLCA - PHYSICAL EXAMINATIONS OF STUDENTS

- F. Participation on Athletic Teams. Prior to participation on a school athletic team, students must provide written documentation that they have passed a physical. Such exam must be completed at least once every school year. This requirement does not apply to students participating in intramural athletics. At the District's sole discretion, the school may schedule physical exams with a single, qualified health care provider (i.e., physician, advanced registered nurse practitioner, or licensed physician's assistant); any student who misses the scheduled physicals must present evidence of a physical exam from a licensed health care provider.
- G. Parent Notification - Certain Circumstances. Pursuant to the Protection of Pupil Rights Amendment, if the District utilizes federal money to perform physical exams or screenings on students, the District will notify parent(s) of such physical exam or screening and will allow the parent's to "opt out in" their child of any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent and scheduled by the school, and not necessary to protect the immediate health and safety of a student or of another student, ~~except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under state law.~~

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### **District Policy History:**

*First reading: September 14, 2010, August 8, 2023*

*Second reading/adopted: October 12, 2010*

### **District revision history:**

### **Legal References:**

*Protection of Pupil Rights Amendment, 20 U.S.C. §1232h; 34 C.F.R. Part 98*

*RSA 141-C:20-c, Exemptions*

*RSA 200:32, Physical Examination of Pupils*

*RSA 200:34, Special Examination*

*RSA 200:38, Control and Prevention of Communicable Diseases: Duties of School Nurse*

*NH Code of Administrative Rules, Section Ed. 311.03, Physical Examination of Students*

***Legal References Disclaimer:*** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to



## JLCA - PHYSICAL EXAMINATIONS OF STUDENTS

*enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

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